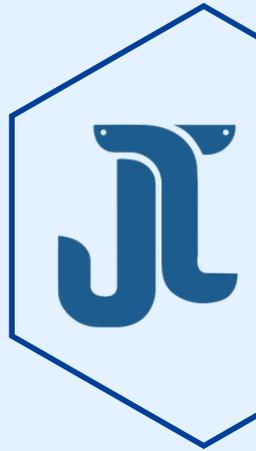


# COMMERCIAL PROPERTY MANAGEMENT



COMPLETE GUIDE FOR PROPERTY MANAGEMENT  
APPLICATION



## Index:

<b>Sr. no.</b>	<b>Topic</b>	<b>Page No.</b>
1	Overview	2
2	Benefis	3
3	Dashboard	4
4	Configurations	9
5	Leads	25
6	Contacts	28
7	Projects	31
8	Properties	36
9	Rent	44
10	Sell	53
11	Maintenance	60

## Overview:

- The Property Management System (PMS) is a complete software solution designed to simplify and automate the management of various properties.
- This system centralizes all key functions related to property management, including lead tracking, contact and contract management, property listings, rental and sales processes, maintenance tracking, and configurable settings.
- It's built to meet the needs of property managers, landlords, brokers, and real estate professionals by offering a single platform that integrates seamlessly with other business systems, such as CRM and accounting modules.
- The PMS is especially beneficial for businesses managing multiple properties across different locations or regions. It supports a range of property types, from residential and commercial properties to furnished and unfurnished units, and allows customization of property amenities, area types, and connectivity details.
- This flexibility enables property managers to change the system to specific business needs, ensuring an efficient workflow for both administrative and client-facing activities.

## **Benefits of the Property Management System:**

- **Centralized Management:** All property data, contracts, maintenance tasks, and financial information are accessible from a single, user-friendly interface.
- **Automated Processes:** By automating routine tasks such as contract renewals, invoice generation, and maintenance scheduling, PMS reduces manual work, minimizes errors, and speeds up processes.
- **Configurable Settings:** The Configurations module allows businesses to define various aspects of their property management operations, including contract durations, property specifications, nearby amenities, and document templates. This customizability ensures the system fits seamlessly into existing workflows.
- **Integration with Financial and CRM Systems:** With accounting and CRM integrations, PMS enables a smooth flow of financial data for invoicing, payment tracking, and budget management while ensuring that leads and customer data are updated and accessible.

## Dashboard:

The Dashboard provides a high-level summary of key metrics, visual charts, and property details to give a quick overview of the Property Management System's current status. It includes several panels, charts, and a detailed table view of properties.

### Top Panels

The top section of the dashboard contains summary panels for quick insights into key metrics. Each panel displays the count or status of critical components within the system:

- **Leads:** Displays the total number of property leads currently in the system.
- **On Sale:** Shows the count of properties listed for sale.
- **On Rent:** Indicates the total properties available for rent.
- **Projects:** Provides a summary of active projects within the property management system.
- **Customers:** Shows the total number of customers managed in the system.
- **Landlords, Brokers, Connections:** Separate panels for tracking different types of contacts associated with properties.

## Visual Charts

The dashboard includes various charts to give a visual representation of data trends, distributions, and performance metrics.

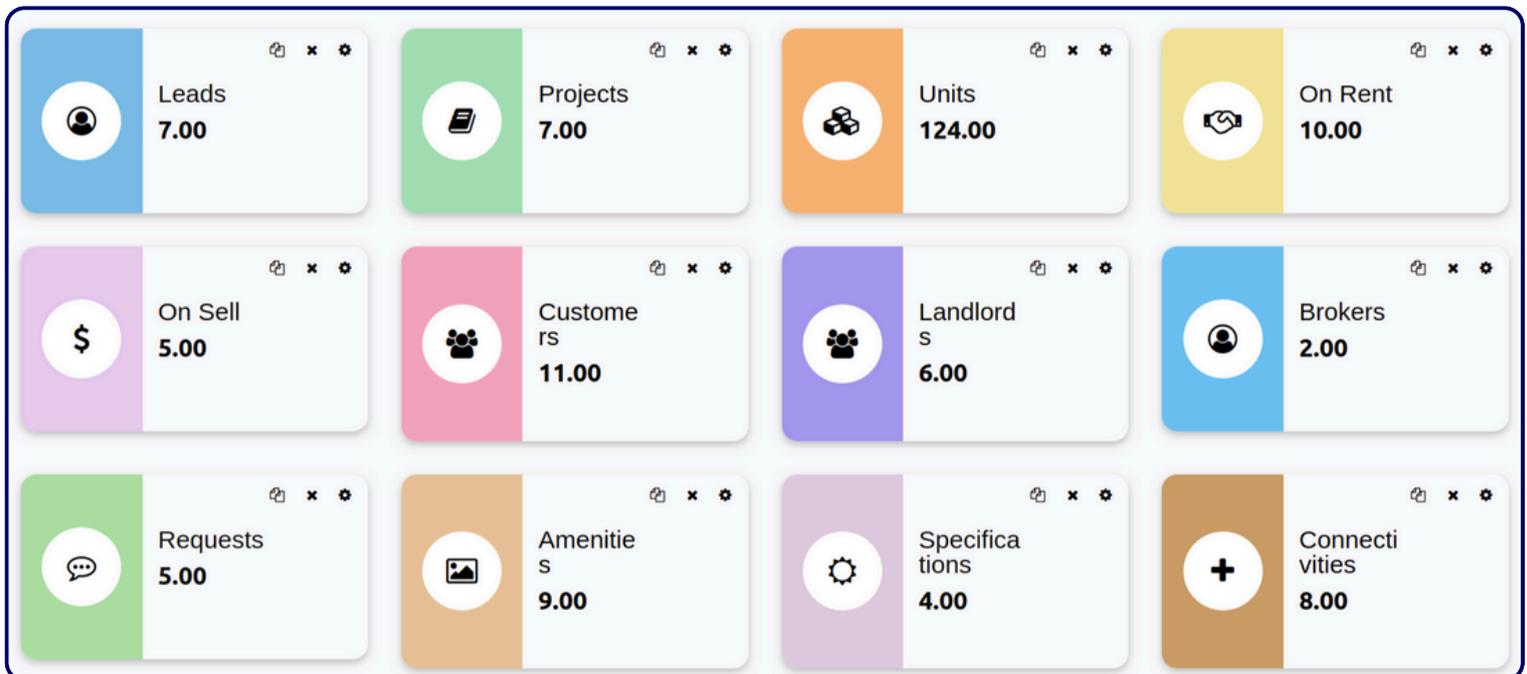
- **Projects Bar Chart:** This bar chart shows the status or distribution of projects within the system. It can display information by project type, stage, or progress level, allowing users to track the volume and current state of ongoing projects.
- **Property Details Pie Chart:** This pie chart provides a breakdown of properties by specific categories, such as property type, location, or status. It visually represents the proportion of properties in different segments, helping users understand distribution across the portfolio.
- **Additional Bar Charts:** These charts display performance metrics such as occupancy rates, lease expirations, or financial summaries.

## Property Details Table

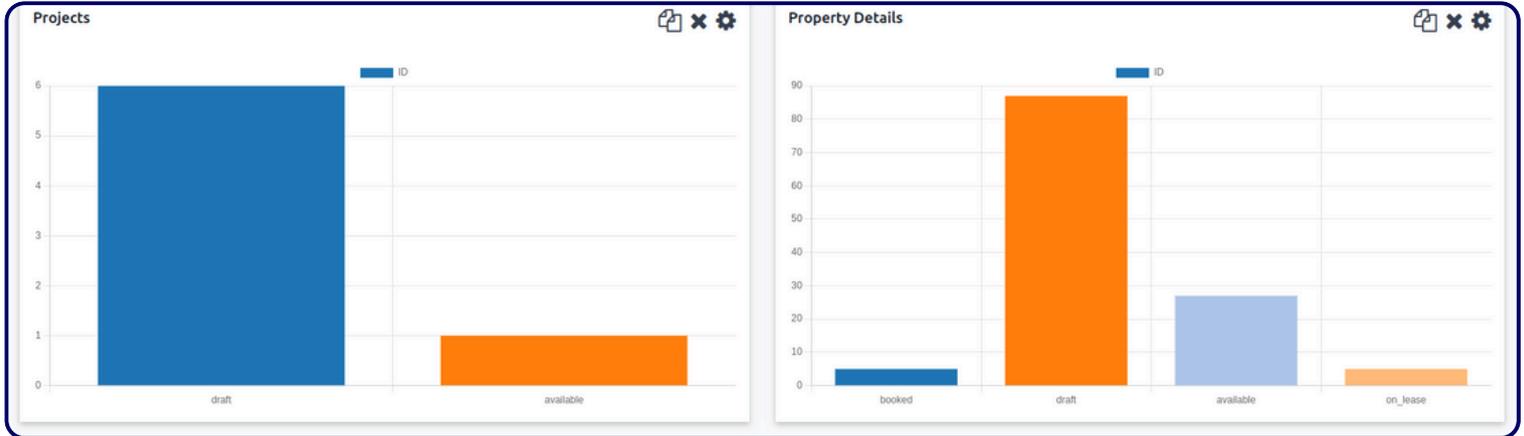
The table at the bottom of the dashboard displays individual property records with detailed information. This table includes columns like:

- **Property Name:** The name or ID of each property.
- **Status:** Indicates the current status of the property, whether it's available for rent, sale, or occupied.
- **Location:** Shows the property's location or area.
- **Additional Details:** This may include further information, such as rental rates, area type, or occupancy.

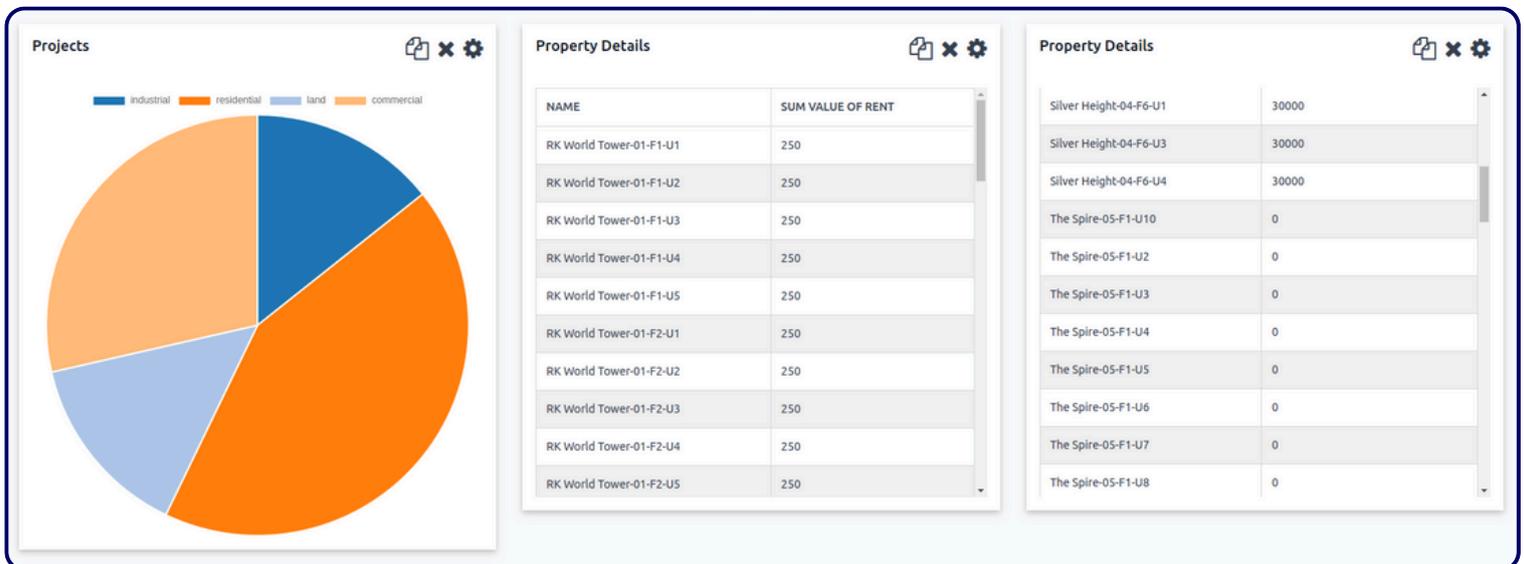
## Dashboard



The numerical values on each card provide a quick overview of the current state of each category. This used to track key metrics and make informed decisions.



These charts provide a visual representation of data related to projects and properties, making it easier to identify trends, patterns, and anomalies.



**Pie Chart:** This chart likely represents the distribution of property types or categories. The colors and labels (Residential, Commercial, etc.) would indicate the different categories. The size of each slice would correspond to the proportion of properties in that category.

**Table:** This table appears to be a list of properties with their corresponding rent values.

- **NAME:** This column lists the names of the properties.
- **SUM VALUE OF RENT:** This column shows the total rent value for each property.

This dashboard or report likely provides a high-level overview of the property portfolio and rental income. It helps to:

- **Visualize Property Distribution:** The pie chart gives a quick visual representation of the mix of property types.
- **Track Rental Income:** The table provides detailed information about the rental income generated by each property.
- **Identify Trends:** By analyzing the data, one can identify trends in rental income, property types, or occupancy rates.

This information could be used for decision-making related to property acquisition, rental strategies, and portfolio optimization.

## Configurations

Settings to customize the property management system, allowing you to change the setup to your business needs.

- **Contract Duration:** Define default contract lengths for rentals, maintenance, and sales.
- **Agreement Templates:** Standard templates for lease, sale, and maintenance contracts.
- **Property Settings:**
  - **Amenities:** Define available amenities (pool, gym, parking).
  - **Tags:** Add descriptive tags (e.g., "Ocean View," "Pet Friendly").
  - **Specifications:** Include property-specific features (size, floor count).
  - **Nearby Connectivity:** Specify proximity to landmarks, transportation, etc.
  - **Utility Services:** Record access to electricity, water, internet.
- **Cities:** Set available cities for property listings.
- **Property Types:** Define types (apartment, villa, commercial).
- **Area Types:** Define area classifications (urban, suburban, rural).
- **Furnishing Types:** Classify furnishings (fully furnished, semi-furnished, unfurnished).

## Contract Duration :

### List View :

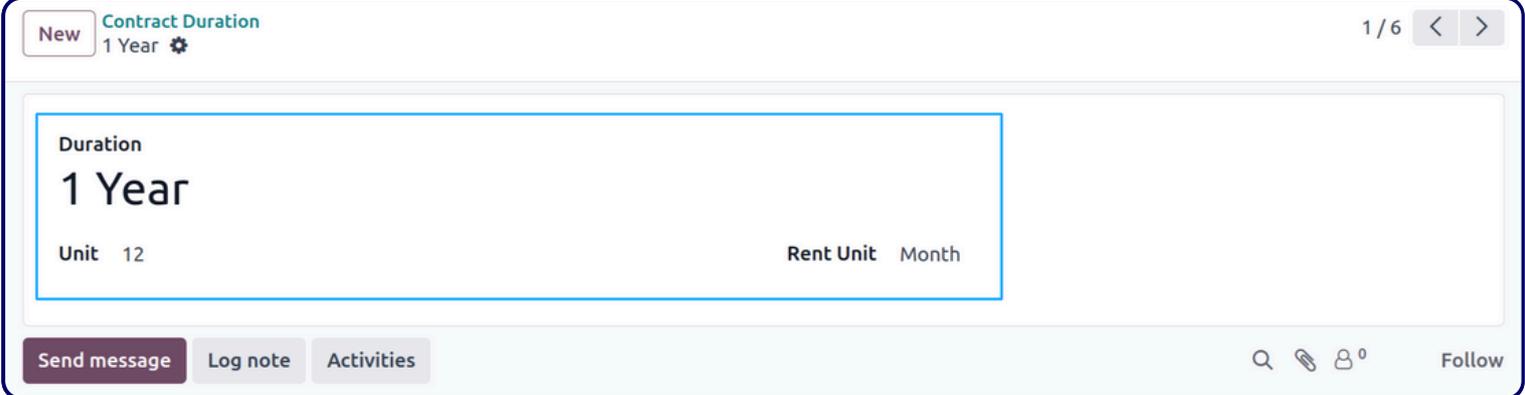


<input type="checkbox"/> Duration	Unit
<input type="checkbox"/> 1 Year	12
<input type="checkbox"/> 3 Months	3
<input type="checkbox"/> 2 Month	2
<input type="checkbox"/> 12 Month	12
<input type="checkbox"/> 14 Month	14
<input type="checkbox"/> 6 Months	6

The Contract Duration List displays all predefined contract durations with their corresponding time units in months. This view allows users to quickly reference and manage available durations for contract agreements.

- **Duration:** Describes the contract period, either in months or years.
- **Unit:** Specifies the length of the duration in months.

## Form View :



The screenshot shows a web application interface for viewing a contract duration entry. At the top left, there is a 'New' button and the text 'Contract Duration' with '1 Year' and a gear icon below it. At the top right, there is a '1/6' indicator and navigation arrows. The main content area is a large white box with a blue border containing the following information: 'Duration' followed by '1 Year' in a large font, 'Unit 12', and 'Rent Unit Month'. Below this box, there are three buttons: 'Send message', 'Log note', and 'Activities'. At the bottom right, there are icons for search, a link, a person icon with a '0' superscript, and a 'Follow' button.

The Contract Duration Form provides a detailed view of each contract duration entry, enabling users to view or edit specific information about a selected duration.

- **Duration:** Name of the contract period.
- **Unit:** Numerical value representing the duration in months.
- **Rent Unit:** Specifies the unit of measurement for the duration, typically set as "Month."

The form view is designed for managing individual entries and allows users to make precise adjustments to each contract duration setting if needed.

## Agreement Template :

### List View :

<input type="checkbox"/> Title
<input type="checkbox"/> Leasing agreement
<input type="checkbox"/> Commercial property management agreement
<input type="checkbox"/> Commercial lease agreement
<input type="checkbox"/> Asset management agreement

The Agreement Template List displays all the templates name.

- **Title:** Describes the name of the templates.

### Form View :

Preview

**Title** Leasing agreement

**Company** My Company

To use a dynamic template, you must specify variables like {{1}}. In the 'Variable' tab, you can assign exact values to these {{1}} variables (any text or tenancy field). When this template is added and all dynamic variables are configured, the values are automatically populated. For example, if {{1}} represents a user's name, in the 'Variable' tab, you would enter "John Doe" or any tenancy field for {{1}} to populate the template with that specific name.

The Agreement Template Form provides a detailed view of each template entry, enabling users to view or edit specific information about a selected template.

- **Title:** Name of the agreement template.
- **Company:** Displays the name of the company.

## Agreement

**RENT AGREEMENT FORM****Date:** 11/01/2024**Provider (Landlord):****Name:** Ahbay Khuranna**Address:** Near Sheetal Park, Opp. The Sphire**City, State, Zip:** Rajkot, Gujarat, 360007**Client (Tenant):****Name:** Rahul Sharma**Address:** Abjibapa Marg, Vasuki Society, Narayan Nagar**City, State, Zip:** Ahmedabad, Gujarat 380007**Demo Details:****Date of Demo:** 11/05/2024**Time of Demo:** 10:00 AM**Location:** Near Sheetal Park, Opp. The Sphire, Rajkot**Duration:** 2 hours**Provider Responsibilities (Landlord):**

- Ensure the property is in good condition for tenancy.
- Provide access to the property as agreed.
- Handle any major repairs or maintenance required during the lease term.
- Comply with all local laws regarding tenancy and rental agreements.

**Client Responsibilities (Tenant):**

- Pay the agreed-upon rent on time.
- Keep the property clean and report any necessary repairs.
- Abide by the terms of the lease agreement.
- Not sublease or assign the lease without prior written consent from the Landlord.

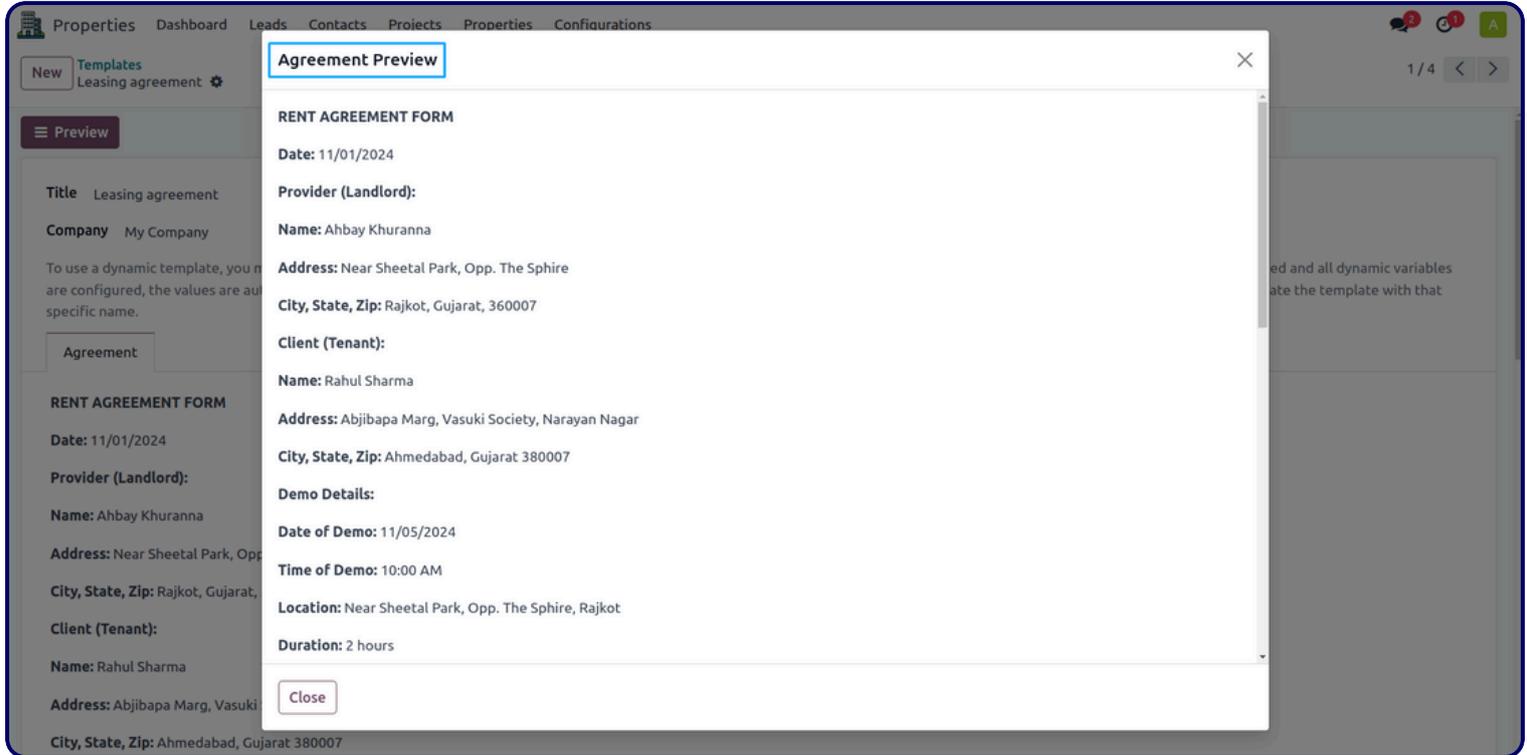
**Confidentiality Agreement:**

Both parties agree to keep confidential any proprietary information shared during the demo.

**Governing Law:**

This Agreement shall be governed by the laws of the State of Gujarat.

**Acceptance:****Provider (Landlord) Signature:****Name:** Ahbay Khuranna**Title:** Landlord**Date:** 11/01/2024**Client (Tenant) Signature:****Name:** Rahul Sharma**Title:** Tenant**Date:** 11/01/2024



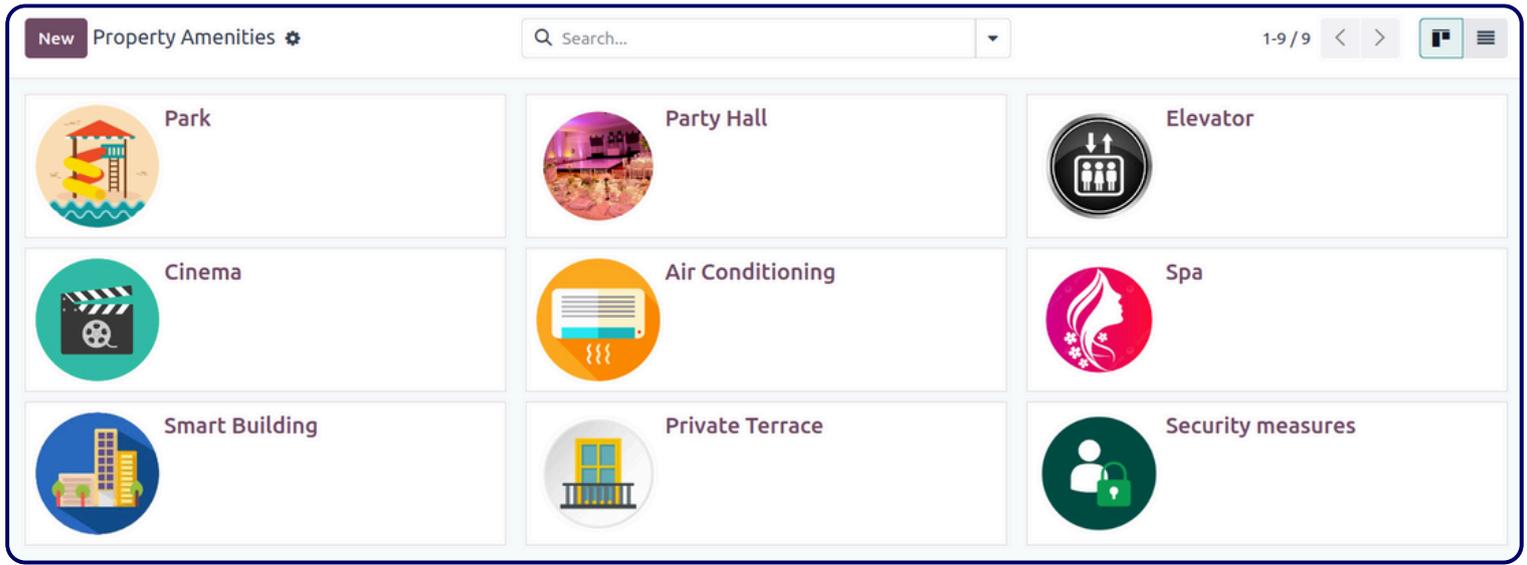
## Preview Button :

- Displays the preview of the agreement templates which provide user to view or edit specific information about the rent details.

**Property :**

**Amenities :**

**Kanban View :**



**List View :**



The Amenities's Kanban and List view displays all the basics details about the amenities.

- **Title:** Displays the name of the amenities.

## Form View :

The screenshot shows a form for an amenity. The title is "Elevator". Below the title is a checkbox labeled "Is Published on Website?". To the right of the form is a circular icon containing an elevator symbol. Below the form are three buttons: "Send message", "Log note", and "Activities". At the bottom right, there is a "Follow" button with search, link, and user icons.

The Amenities's Form view displays all the name and image of the particular amenities.

- A checkbox is given to ask the user if the user want to publish this on the website or not.

## Property Tags :

### List View :

The screenshot shows a list of property tags. Each tag has a checkbox to its left. The tags are: Title, New, Luxury, Premium, and Haut standing.

The Property Tag's List view displays all the name of the particular tag which you can use in the property's form view to enhance properties features.

- **Title:** Displays the name of the tag.

## Form View :

The screenshot shows a form titled 'Property Tags' with a sub-header 'Luxury'. The main input field is labeled 'Title' and contains the text 'Luxury'. Below the input field, there are three buttons: 'Send message', 'Log note', and 'Activities'. On the right side, there are icons for search, a link, a user profile (0), and a 'Follow' button. The top right corner shows '2/4' and navigation arrows.

The Property Tag's Form view is used displayed the name of the tags and also provides user to add or edit tags.

## Specifications :

### Kanban View :

The Kanban view displays four specifications cards:

- Sea View**: Sea is visible from your property and it gives nice view. (Icon: Beach with umbrella and birds)
- Interior Features**: All the interior design are modern and well structured. (Icon: Chair, lamp, and plant)
- Modern Constructed**: All property used morder method to construct all buildings. (Icon: Buildings)
- Safety and Security**: All property have safety about Smoke Detectors and Security System. (Icon: Shield with checkmark)

The Specifications's Kanban view is used to provides a quick and easy way for potential buyers to understand the key features and benefits of the property.

## List View :

<input type="checkbox"/> Title	Description
<input type="checkbox"/> Sea View	Sea is visible from your property and it gives nice view.
<input type="checkbox"/> Interior Features	All the interior design are modern and well structured.
<input type="checkbox"/> Modern Constructed	All property used morder method to construct all buildings.
<input type="checkbox"/> Safety and Security	All property have safety about Smoke Detectors and Security System.

## Form View :

Title

Interior Features

---

Description

All the interior design are modern and well structured.



The Specifications's Form view allows users to input and edit the title, description, and potentially other related information about the specification of a property.

- **Title:** This is the title of the content section.
- **Description:** This field contains a text description of the specification.
- **Image:** This is a visual representation of the content section, likely a generic icon for a more specific icon related to the type of specification being described.

## Nearby Connectivity :

### List View :

<input type="checkbox"/> Title
<input type="checkbox"/> Airport
<input type="checkbox"/> Hospital
<input type="checkbox"/> Shopping Mall
<input type="checkbox"/> Park
<input type="checkbox"/> School
<input type="checkbox"/> Metro Station
<input type="checkbox"/> Bus Stand
<input type="checkbox"/> Provision Store

### Form View :

Title

Airport



Send message
Log note
Activities

🔍
📎
👤<sup>0</sup>
Follow

The Nearby Connectivity's List and Form view allows users to input and edit the details of the nearby connectivity to the property.

- **Title:** Displays the name of the connectivity.
- **Image:** This is a visual representation of the nearby connectivity.

## Utility Services :

### List View :

<input type="checkbox"/>	Internal Reference	Name	Sales Price	Cost 
<input type="checkbox"/> ☆		Booking Item	1.00	0.00
<input type="checkbox"/> ☆		Broker Item	1.00	0.00
<input type="checkbox"/> ☆		Cable	1.00	0.00
<input type="checkbox"/> ☆		Chair floor protection	1.00	0.00
<input type="checkbox"/> ☆		Cleaning	1.00	0.00
<input type="checkbox"/> ☆		Deposit Item	1.00	0.00
<input type="checkbox"/> ☆		Electric	1.00	0.00
<input type="checkbox"/> ☆		Installment Item	1.00	0.00
<input type="checkbox"/> ☆		Lighting	1.00	0.00
<input type="checkbox"/> ☆		Service Item	1.00	0.00
<input type="checkbox"/> ☆		Water	1.00	0.00

## Cities :

### List View :

The screenshot shows a list view of property cities. At the top, there is a header with a 'New' button, the text 'Property Cities', and a search bar labeled 'Search...'. To the right of the search bar, it indicates '1-80 / 733' and navigation arrows. Below the header is a list of cities, each with a checkbox and a city name: City Name, Rajkot, Los Angeles, Ontario, Del Mar, Yuba City, Tustin, and San Francisco. A double-headed arrow icon is visible on the right side of the list.

### Form View :

The screenshot shows a form view for a specific city. The header includes a 'New' button, 'Property Cities', and 'Rajkot'. To the right, it shows '1 / 80' and navigation arrows. The main content area features a large text input field with the label 'City Name' and the value 'Rajkot'. Below the input field are three buttons: 'Send message', 'Log note', and 'Activities'. At the bottom right, there are icons for search, link, and a user profile (0), followed by a 'Follow' button.

This section of the interface likely serves as a central hub for managing information related to a specific city within the property listing system.

It provides tools for editing city details, adding notes, tracking activity, and communicating with relevant teams.

**Types :**

**Property Types :**

**List View :**

<input type="checkbox"/> Title	Type	Display on Home Page ?
<input type="checkbox"/> Offices	Commercial	<input type="checkbox"/>
<input type="checkbox"/> Apartments	Residential	<input checked="" type="checkbox"/>
<input type="checkbox"/> Bungalow	Residential	<input type="checkbox"/>
<input type="checkbox"/> Vila	Residential	<input type="checkbox"/>
<input type="checkbox"/> Raw House	Residential	<input type="checkbox"/>
<input type="checkbox"/> Duplex House	Residential	<input type="checkbox"/>
<input type="checkbox"/> Single Studio	Residential	<input type="checkbox"/>
<input type="checkbox"/> Land	Land	<input type="checkbox"/>
<input type="checkbox"/> Warehouses	Industrial	<input type="checkbox"/>

**Form View :**

**Title**

**Type**  Land  Residential  
 Commercial  Industrial

**Display on Home Page ?**



This form view is used to create and edit property listings, specifically for commercial properties in this case.

It allows you to input the title, select the property type, and choose whether to display it on the homepage. The image preview provides a visual representation of the property.

## Area Types :

### List View :

<input type="checkbox"/> Title	Type
<input type="checkbox"/> Hall	Kitchen
<input type="checkbox"/> Bed Room	Land
<input type="checkbox"/> Bathroom	Bathrooms
<input type="checkbox"/> Kitchen	Kitchen
<input type="checkbox"/> Living Room	Land
<input type="checkbox"/> Study Room	Land

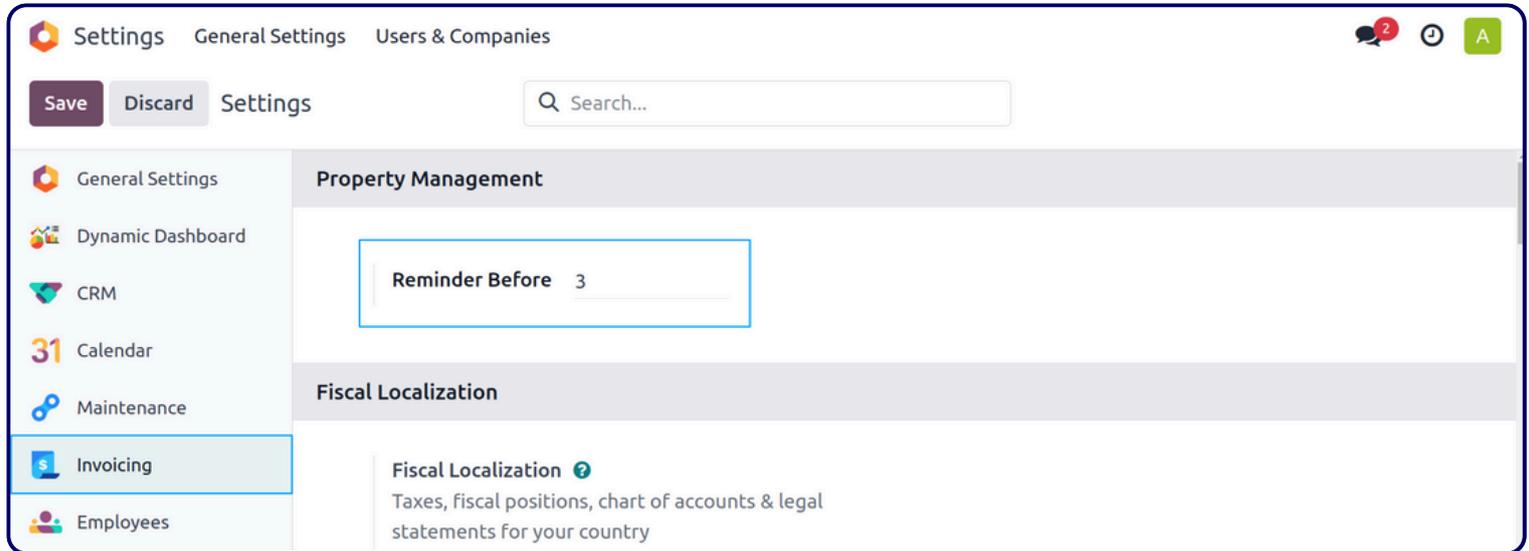
This list view is used to manage the different area types that can be used to define the layout of a property listing.

This allows for better organization and management of property information.

## Furnishing Types :

<input type="checkbox"/> Title
<input type="checkbox"/> Fully Furnished
<input type="checkbox"/> Semi furnished

This list view is used to manage the different furnishing types that can be used to describe the level of furnishing in a property listing. This allows for better organization and management of property information.



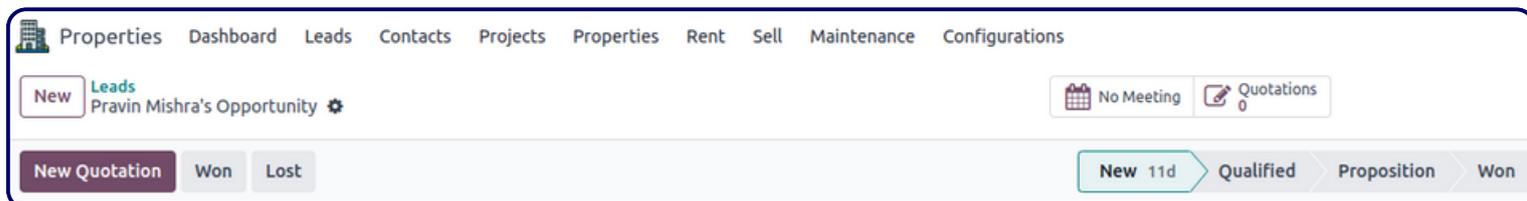
You can set the reminder days by following this steps:  
Settings --> Invoicing --> Property Management

## Leads/Opportunities

The Leads/Opportunities provides an interface to manage individual leads, track their status, and capture essential details of the sales process.

- **Header Section:**

- **Lead Title:** Displays the name of the lead or opportunity (e.g., "Sneha's Opportunity").
- **Status Buttons:** Quick-action buttons like New Quotation, Won, and Lost help update the status of the lead instantly.
- **Pipeline Stages:** Shows the current stage in the sales pipeline (e.g., New, Qualified, Proposition, Won).
- **Communication Actions:** Options for scheduling a meeting, creating quotations, sending messages, logging notes, and managing activities.



## • Lead Information Section:

- **Expected Revenue:** Potential revenue generated from the lead.
- **Probability:** Likelihood of converting the lead into a sale (percentage).
- **Customer Details:** Basic information such as customer name, email, and phone.
- **Salesperson:** Displays the assigned salesperson handling the lead.
- **Expected Closing:** Estimated closing date for the lead.
- **Tags:** Useful for categorizing leads with relevant labels.

New Leads Pravin Mishra's Opportunity ⚙️

No Meeting
 Quotations 0

New Quotation
Won
Lost

New 11d
Qualified
Proposition
Won

### Pravin Mishra's Opportunity

Expected Revenue ?  
\$0.00

Probability ? 0.00 %  
at 80.00 %

Customer ?  
Email ? pravin@gmail.com  
Phone ?

Salesperson ?  
Expected Closing ? ★ ★ ☆  
Tags ?

- **Tabs Section:**

- **Internal Notes:** For internal communication or notes related to the lead.
- **Property Details:** Shows specific information about the property associated with the lead Property Name (e.g., "RK World Tower-01-F6-U4")
- **Property For:** Type of transaction (e.g., Rent, Sale).
- **Extra Information:** Additional fields that could include Contact Information, Marketing, and Tracking sections.

New Quotation
Won
Lost

New 11d
Qualified
Proposition
Won

## Pravin Mishra's Opportunity

Expected Revenue <sup>?</sup> Probability <sup>?</sup> 0.00 %

**\$0.00** at 80.00 %

Customer <sup>?</sup> Salesperson <sup>?</sup>

Email <sup>?</sup> pravin@gmail.com Expected Closing <sup>?</sup> ★ ★ ☆

Phone <sup>?</sup> Tags <sup>?</sup>

Internal Notes

Property Details

Extra Information

Property <sup>?</sup> RK World Tower-01-F8-U5

Property For <sup>?</sup> Rent

Rent <sup>?</sup> \$ 250.00

## Contacts

Manage all contacts involved in property transactions, categorized by Customers, Landlords, and Brokers.

- **Customer Profiles:** Track rental history, contact details, job position, preferences, and social media links

### Kanban View :

Properties Dashboard Leads Contacts Projects Properties Configurations

New Customers Search... 1-10 / 10

 <b>Jupical Technologies</b> hello@jupical.com	 <b>Kajal Maity</b> kajalmaity@gmail.com	 <b>Koyal Shan</b> koyal3456@gmail.com
 <b>Mahi Sharma</b> mahisharma456@gmail.com	 <b>Namita Seth</b> namitaseth56@gmail.com	 <b>Om Prakash</b> onprakash@gmail.com
 <b>Rahul Sharma</b> rahul897@gmail.com	 <b>Rakesh Sharma</b> rakeshsharma5678@gmail.com	 <b>Rohan Soni</b> rahulsoni@gmail.com

### Form View :

Properties Dashboard Leads Contacts Projects Properties Configurations

New Customers Namita Seth Meetings 0 Opportunities 0 Sales 0 Invoiced \$ 1,650.00 5 / 10

Individual  Company

**Namita Seth**

Company Name...

User Type  Landlord  Customer  Broker

Property Renting

Property Buyer

Om Sai Appartments  
Near Crystal Mall  
Rajkot Gujarat (IN) 360003  
India

Tax ID <sup>?</sup> e.g. BE0477472701

Job Position e.g. Sales Director

Phone +1 786-756-5645

Mobile +1 786-756-5645

Email namitaseth56@gmail.com

Website e.g. https://www.odoo.com

Title Miss

Tags e.g. "B2B", "VIP", "Consulting", ...

Contacts & Addresses Sales & Purchase Invoicing Internal Notes

Add

- **Landlord Information:** Manage landlord-specific properties and contracts.

### Kanban View :

The screenshot shows a Kanban view of the 'Landlords' section. At the top, there is a navigation bar with 'Properties', 'Dashboard', 'Leads', 'Contacts', 'Projects', 'Properties', and 'Configurations'. Below this is a 'New Landlords' button and a search bar. The main area contains six cards, each representing a landlord with a profile picture, name, and email address. Each card has a small circular icon in the bottom right corner.

Name	Email
Ahbay Khuranna	khurana345@gmail.com
Darshan Pipaliya	darshan5678@gmail.com
Gopi Goswami	gopigoshwami67@gmail.com
Krunal Vyas	krunal5678@gmail.com
Laxmi Iyer	laxmiyer45@gmail.com
Ramesh Kumar	rameshkumar89@gmail.com

### Form View :

The screenshot shows the form view for a landlord profile. At the top, there is a navigation bar with 'Properties', 'Dashboard', 'Leads', 'Contacts', 'Projects', 'Properties', and 'Configurations'. Below this is a 'New Landlords' button and a search bar. The main area contains a form for 'Ahbay Khuranna'. The form has tabs for 'Meetings', 'Opportunities', 'Sales', and 'Invoiced'. The form is divided into sections for 'Individual' and 'Company' information, 'User Type', 'Job Position', 'Phone', 'Mobile', 'Email', 'Website', 'Title', and 'Tags'. There are also tabs for 'Contacts & Addresses', 'Sales & Purchase', 'Invoicing', and 'Internal Notes'. An 'Add' button is at the bottom left.

**Individual Information:**

- Name:** Ahbay Khuranna
- User Type:** Landlord
- Address:** Dwarkadhish Appartments, Near Sheetal Park, Opp. The Sphire, Rajkot, Gujarat (IN), 360007, India
- Tax ID:** e.g. BE0477472701

**Contact Information:**

- Job Position:** e.g. Sales Director
- Phone:** +91 89786 75645
- Mobile:** +91 89786 75645
- Email:** khurana345@gmail.com
- Website:** e.g. https://www.odoo.com
- Title:** Mister
- Tags:** e.g. "B2B", "VIP", "Consulting", ...

- **Broker Profiles:** Record commissions and deal-specific details.

## Kanban View :

The screenshot shows the 'Brokers' Kanban view. At the top, there is a navigation bar with 'Properties', 'Dashboard', 'Leads', 'Contacts', 'Projects', 'Properties', and 'Configurations'. Below this is a 'New Brokers' button and a search bar. The main area displays two broker profiles:

- Kartik Vyas**: Rajkot, India, kartikbrokers56@gmail.com
- Ronak Moksham**: ronakbrokers@gmail.com

Each profile includes a placeholder image and a download icon.

## Form View :

The screenshot shows the 'Form View' for the 'Kartik Vyas' broker profile. The form is titled 'Kartik Vyas' and includes the following fields:

- Individual/Company**: Radio buttons for 'Individual' (selected) and 'Company'.
- Company Name**: Text input field.
- User Type**: Radio buttons for 'Landlord', 'Customer', and 'Broker' (selected).
- Address**: Text input fields for 'Near Sheetal Park', 'Opposite RK World Tower', 'Rajkot', 'Gujarat (IN)', and '360007'. 'India' is listed below.
- Tax ID**: Text input field with a placeholder 'e.g. BE0477472701'.
- Job Position**: Text input field with a placeholder 'e.g. Sales Director'.
- Phone**: Text input field with a placeholder '+91 3456 789 089'.
- Mobile**: Text input field with a placeholder '+91 3456 789 089'.
- Email**: Text input field with a placeholder 'kartikbrokers56@gmail.com'.
- Website**: Text input field with a placeholder 'e.g. https://www.odoo.com'.
- Title**: Text input field with a placeholder 'Mister'.
- Tags**: Text input field with a placeholder 'e.g. "B2B", "VIP", "Consulting", ...'.

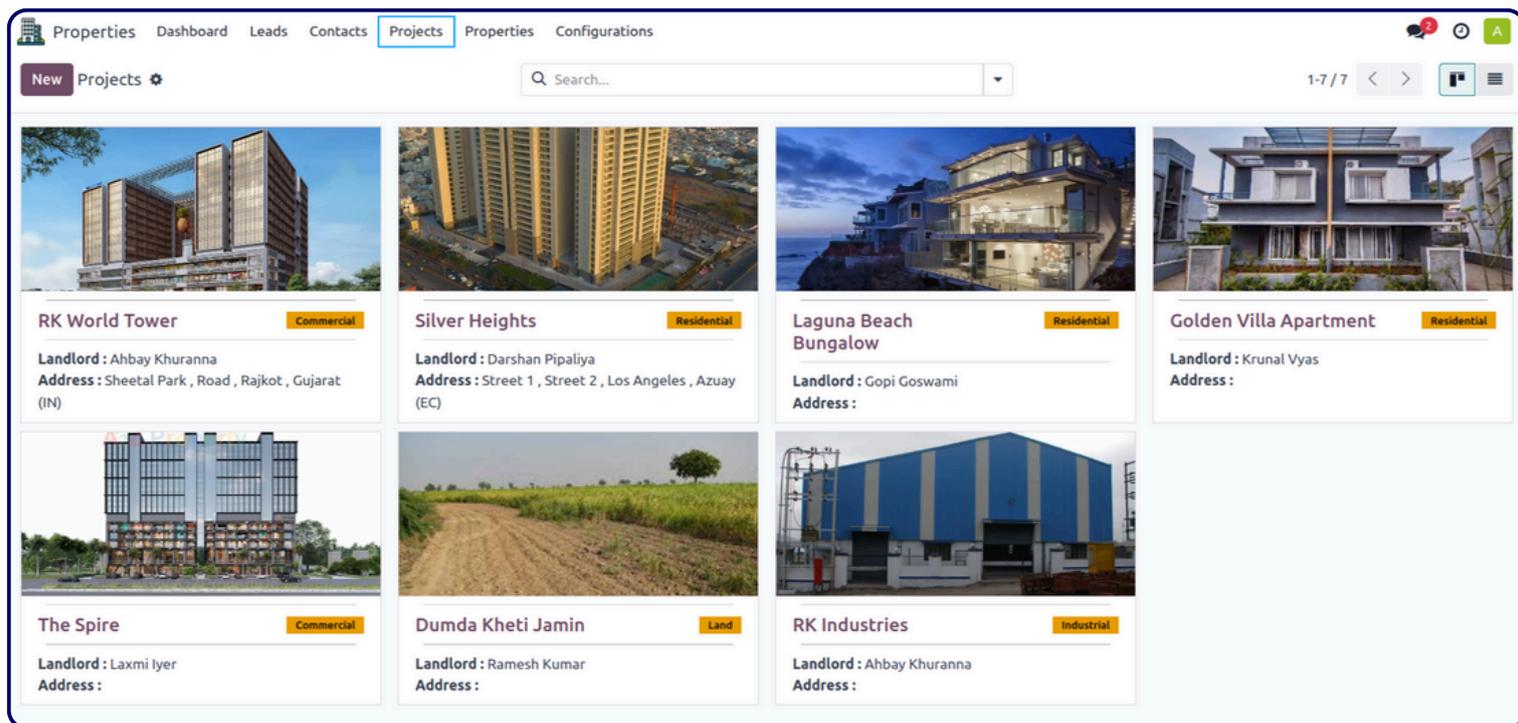
At the bottom, there are tabs for 'Rent Contract', 'Contacts & Addresses', 'Sales & Purchase', 'Invoicing', and 'Internal Notes'. An 'Add' button is located at the bottom left.

## Projects

The Projects module is designed to manage property developments or renovation projects. Link these to specific properties to keep all information in one place.

- Track timelines, budgets, and resources.
- Link properties/units and keep project status updated.

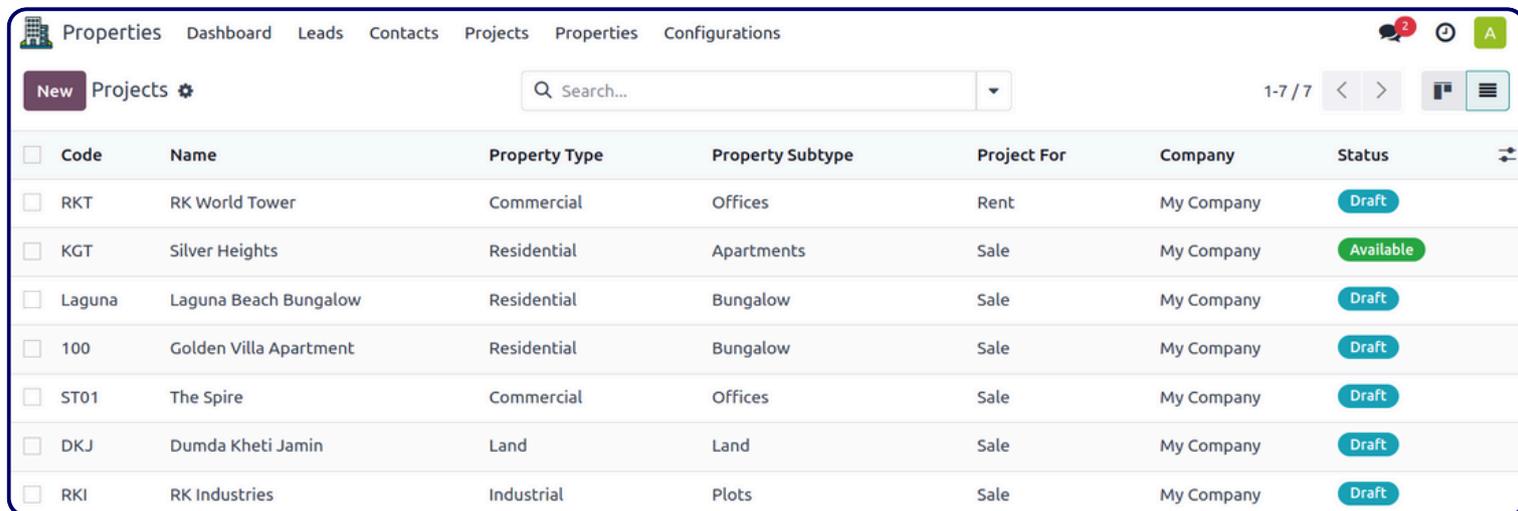
### Kanban View :



This kanban view provides a visual overview of property listings, allowing users to easily see the status, type, and details of each property.

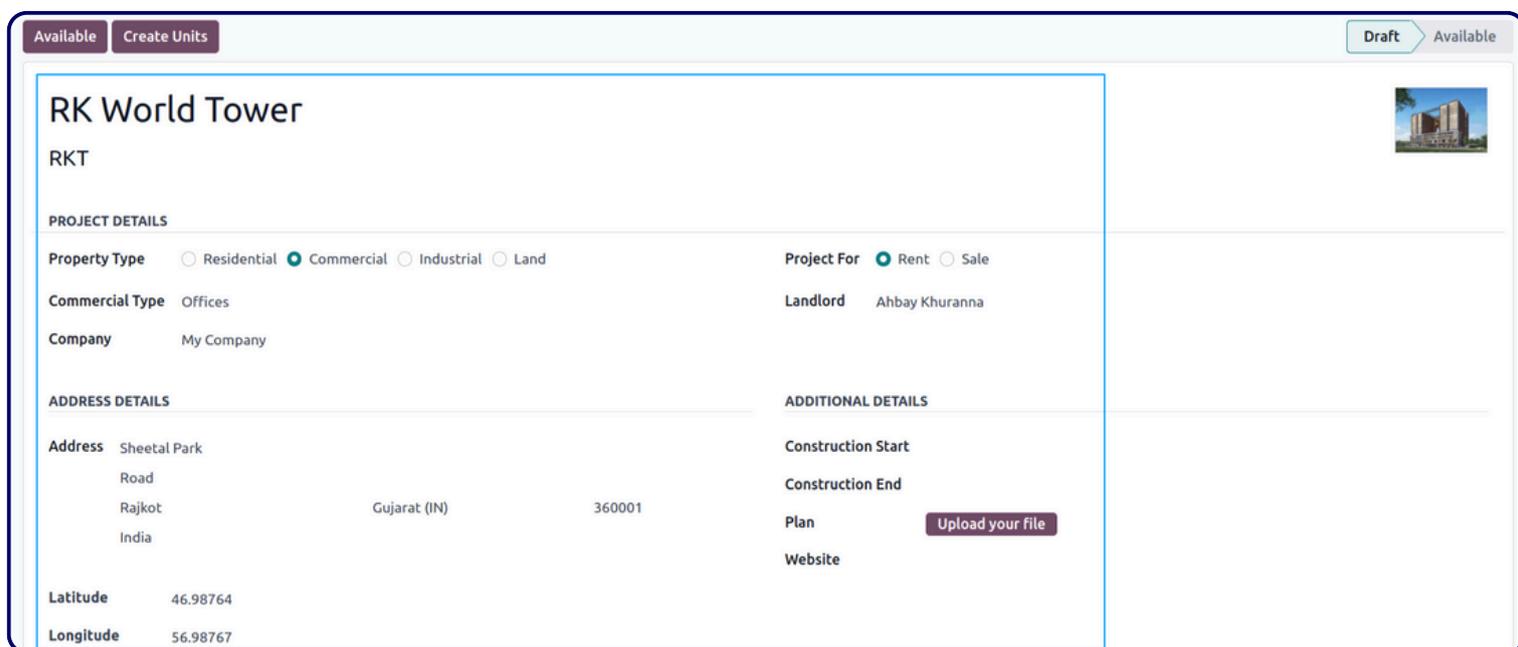
It's a useful tool for managing and tracking a large number of property listings efficiently.

## List View :



Code	Name	Property Type	Property Subtype	Project For	Company	Status
RKT	RK World Tower	Commercial	Offices	Rent	My Company	Draft
KGT	Silver Heights	Residential	Apartments	Sale	My Company	Available
Laguna	Laguna Beach Bungalow	Residential	Bungalow	Sale	My Company	Draft
100	Golden Villa Apartment	Residential	Bungalow	Sale	My Company	Draft
ST01	The Spire	Commercial	Offices	Sale	My Company	Draft
DKJ	Dumda Kheti Jamin	Land	Land	Sale	My Company	Draft
RKI	RK Industries	Industrial	Plots	Sale	My Company	Draft

## Form View :



Available Create Units Draft Available

### RK World Tower

RKT

**PROJECT DETAILS**

Property Type  Residential  Commercial  Industrial  Land

Commercial Type Offices

Company My Company

Project For  Rent  Sale

Landlord Ahbay Khuranna

**ADDRESS DETAILS**

Address Sheetal Park  
Road  
Rajkot Gujarat (IN) 360001  
India

Latitude 46.98764  
Longitude 56.98767

**ADDITIONAL DETAILS**

Construction Start

Construction End

Plan

Website

This form view is used to create and edit detailed property listings, including information about the property type, location, ownership, and additional details.

It is a crucial tool for real estate agents and property managers to manage and market properties effectively.

General Details
Specifications
Amenities
Photos

**AREA OF PROJECT**

Total Floors	0
Units Per Floor	0
<b>Total Property Area</b>	<b>2,104.00</b>
Available Area	0.00

**VALUATION OF PROJECT**

<b>Total Value of Project</b>	\$5,933.00
<b>Total Maintenance</b>	\$6,000.00
<b>Total Collection</b>	\$0.00
<b>Scope of Collection</b>	\$0.00

**DESCRIPTION**

**Description** RK World Tower is a project destined to change the view of Rajkot's skyline and set a trend among commercial buildings. Considering customer feedback, we have moved to offer luxurious amenities like a garden view for all offices, a members-only gym, and a corporate restaurant for this commercial project. At RK World Tower we offer offices starting at 300 Square Feet and showrooms starting at 500 Square Feet.

**LICENSE DETAILS**

License No.

Date of License

**Nearby Connectivity**

Add



Shopping Mall  
Zudio  
**100 m**



Hospital  
Sterling Hospital  
**3 km**



Provision Store  
Rk mart  
**300 m**

This view is used to provide comprehensive information about a specific property listing, helping potential buyers or renters make informed decisions.

It is a valuable tool for real estate agents and property managers to showcase properties and attract potential clients.

General Details
Specifications
Amenities
Photos

Add



**Sea View**  
Sea is visible from your property and it gives nice view.



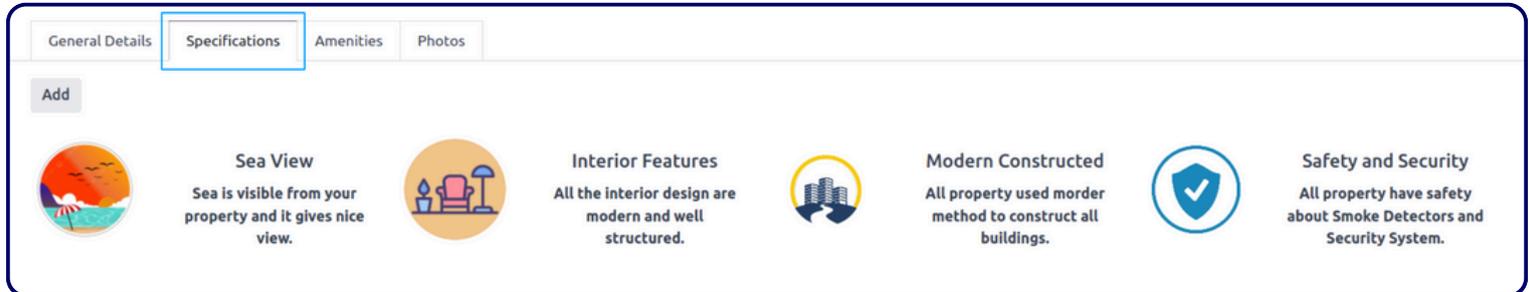
**Interior Features**  
All the interior design are modern and well structured.



**Modern Constructed**  
All property used morder method to construct all buildings.

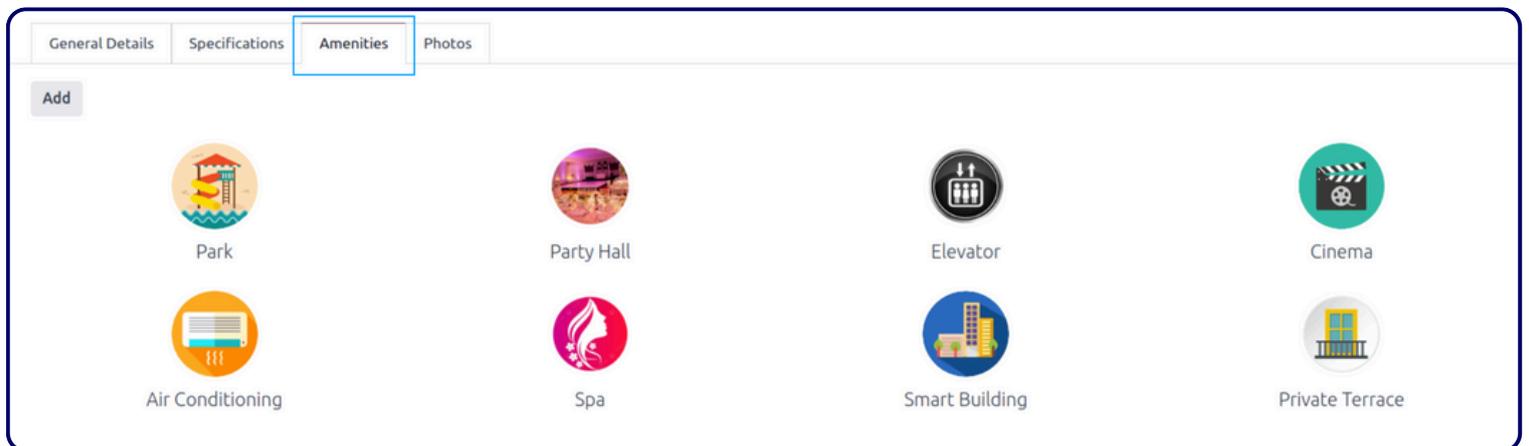


**Safety and Security**  
All property have safety about Smoke Detectors and Security System.



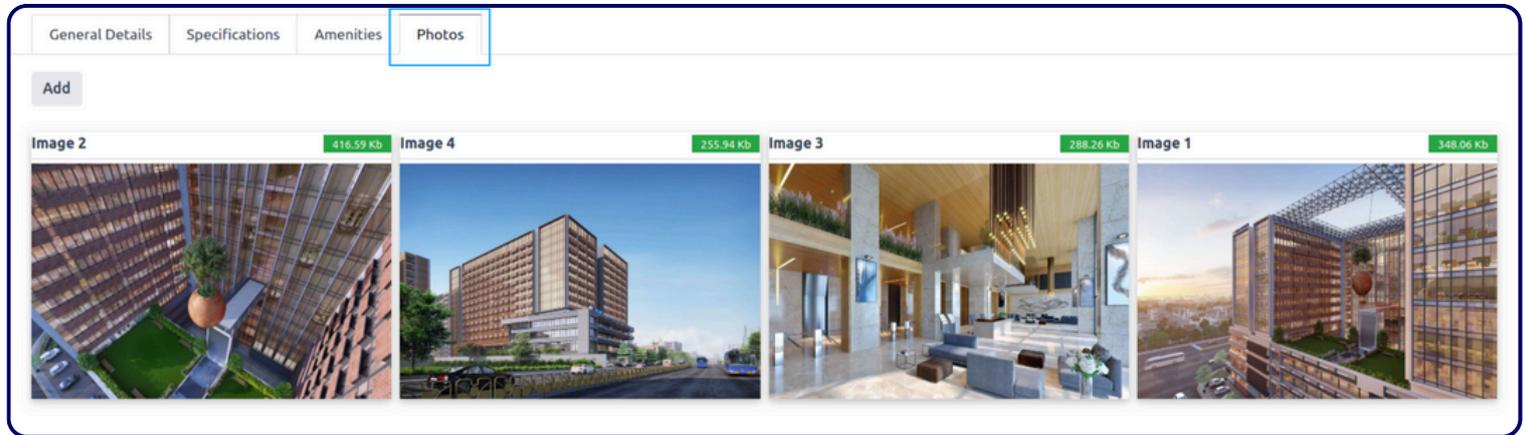
This view provides potential buyers with detailed information about the property, including its specifications.

This helps buyers make informed decisions about whether the property meets their needs and preferences.



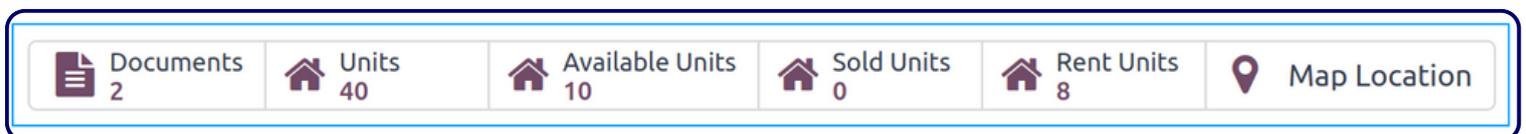
This view provides potential buyers with information about the amenities offered with the property.

This helps buyers make informed decisions about whether the property meets their needs and preferences.



This view provides potential buyers with a visual representation of the property, helping them understand its layout, design, and overall appearance.

This is a crucial part of the property listing process, as it helps buyers make informed decisions about whether the property meets their needs and preferences.



This view provides potential buyers or renters with a quick overview of the property's key details, including its availability, sales history, and location.

This information is crucial for making informed decisions about whether the property is suitable for their needs.

# Properties

## Properties

### Kanban View :

The screenshot shows a Kanban view of property listings in a CRM system. The interface includes a navigation bar with tabs for Properties, Dashboard, Leads, Contacts, Projects, Properties, and Configurations. A search bar and a pagination indicator (1-80 / 124) are also visible. The main area displays six property cards, each with a photo, title, type, price, landlord, and address.

Property ID	Type	Price	Landlord	Address
Silver Height-04-F2-U1	Residential	Rent: \$ 330.00	Darshan Pipaliya	Street 1, Street 2, Los Angeles, Azuay (EC)
RK World Tower-01-F3-U5	Commercial	Rent: \$ 250.00	Ahbay Khuranna	Sheetal Park, Road, Rajkot, Gujarat (IN)
Silver Height-04-F2-U4	Residential	Rent: \$ 330.00	Darshan Pipaliya	Street 1, Street 2, Los Angeles, Azuay (EC)
Silver Height-04-F4-U2	Residential	Rent: \$ 330.00	Darshan Pipaliya	Street 1, Street 2, Los Angeles, Azuay (EC)
Silver Height-04-F3-U2	Residential	Sale Price: \$ 36,000.00	Darshan Pipaliya	Street 1, Street 2, Los Angeles, Azuay (EC)
Silver Height-04-F2-U3	Residential	Sale Price: \$ 36,000.00	Darshan Pipaliya	Street 1, Street 2, Los Angeles, Azuay (EC)

This view provides a visual overview of property listings, allowing users to easily see the status, type, and details of each property.

It's a useful tool for managing and tracking a large number of property listings efficiently.

## List View :

<input type="checkbox"/>	Name	Property Type	Property Subtype	Landlord	Project For	Price	Company	City	Country	Stage
<input type="checkbox"/>	RK World Tower-01-F1-U1	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	On Rent
<input type="checkbox"/>	RK World Tower-01-F1-U2	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Draft
<input type="checkbox"/>	RK World Tower-01-F1-U3	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	On Rent
<input type="checkbox"/>	RK World Tower-01-F1-U4	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Draft
<input type="checkbox"/>	RK World Tower-01-F1-U5	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	On Rent
<input type="checkbox"/>	RK World Tower-01-F2-U1	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Draft
<input type="checkbox"/>	RK World Tower-01-F2-U2	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Draft
<input type="checkbox"/>	RK World Tower-01-F2-U3	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Available
<input type="checkbox"/>	RK World Tower-01-F2-U4	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Draft
<input type="checkbox"/>	RK World Tower-01-F2-U5	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Available
<input type="checkbox"/>	RK World Tower-01-F3-U1	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	On Rent
<input type="checkbox"/>	RK World Tower-01-F3-U2	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Draft
<input type="checkbox"/>	RK World Tower-01-F3-U3	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Draft
<input type="checkbox"/>	RK World Tower-01-F3-U4	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Draft
<input type="checkbox"/>	RK World Tower-01-F3-U5	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Available
<input type="checkbox"/>	RK World Tower-01-F4-U1	Commercial	Offices	Ahbay Khuranna	Rent	250.00	My Company	Rajkot	India	Available

This list view provides a tabular view of property listings, allowing users to easily compare and filter properties based on various criteria.

It's a useful tool for managing and tracking a large number of property listings efficiently.

## Form View :

Available
Draft
Available

### RK World Tower-01-F1-U2

Code

Property Type  Residential  Commercial  Industrial  
 Land

Commercial Type Offices

Company My Company

Project For  Rent  Sale

Project RK World Tower

**ADDRESS DETAILS**

**Address** Sheetal Park  
Road  
  
Rajkot Gujarat (IN) 360001  
India

**Latitude** 46.98764

**Longitude** 56.98767

**OWNER DETAILS**

**Landlord** Ahbay Khuranna

**Phone** 8978675645

**Email** sneha.jupical@gmail.com

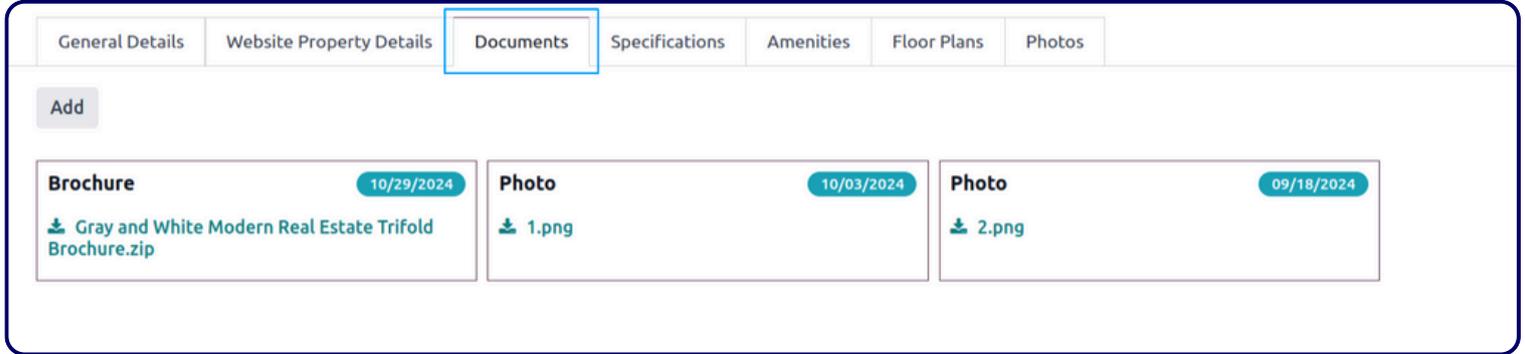
**Website**

**TAGS DETAILS**

Tags New X Luxury X

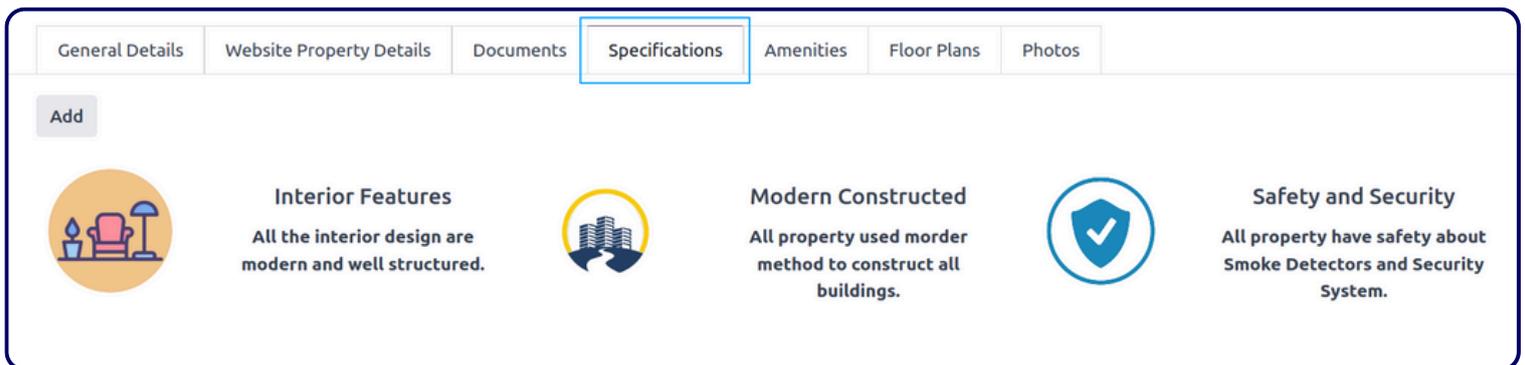
This form view is used to create and edit detailed property listings, including information about the property type, location, ownership, and additional details.

It is a crucial tool for real estate agents and property managers to manage and market properties effectively.



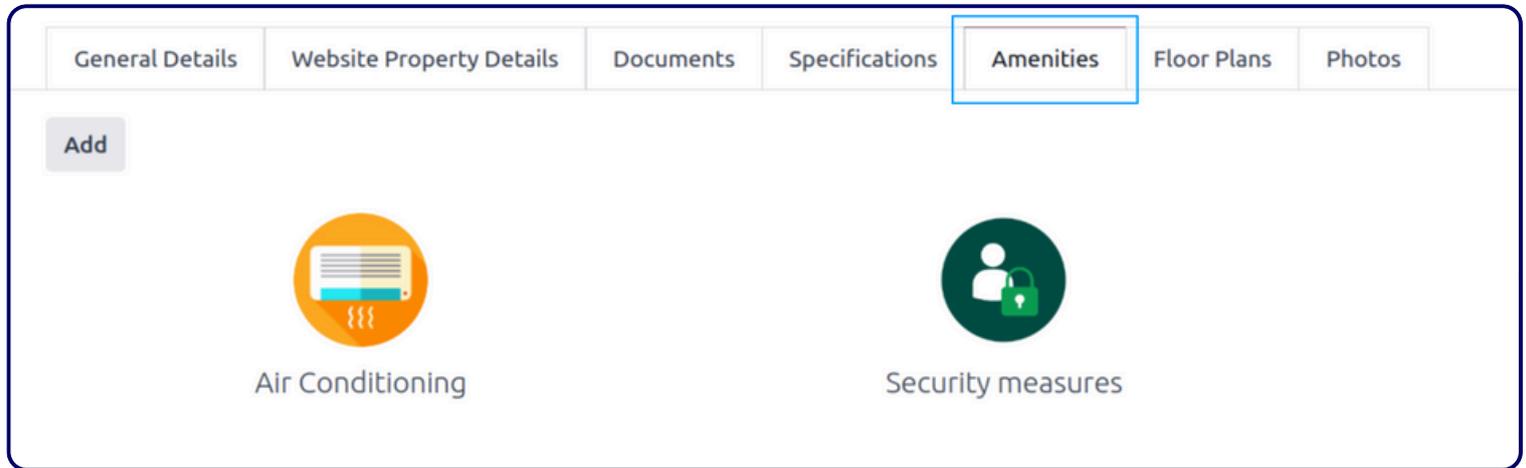
This view provides potential buyers with access to important documents related to the property, such as brochures, floor plans, and legal documents.

This helps buyers make informed decisions about whether the property meets their needs and preferences.



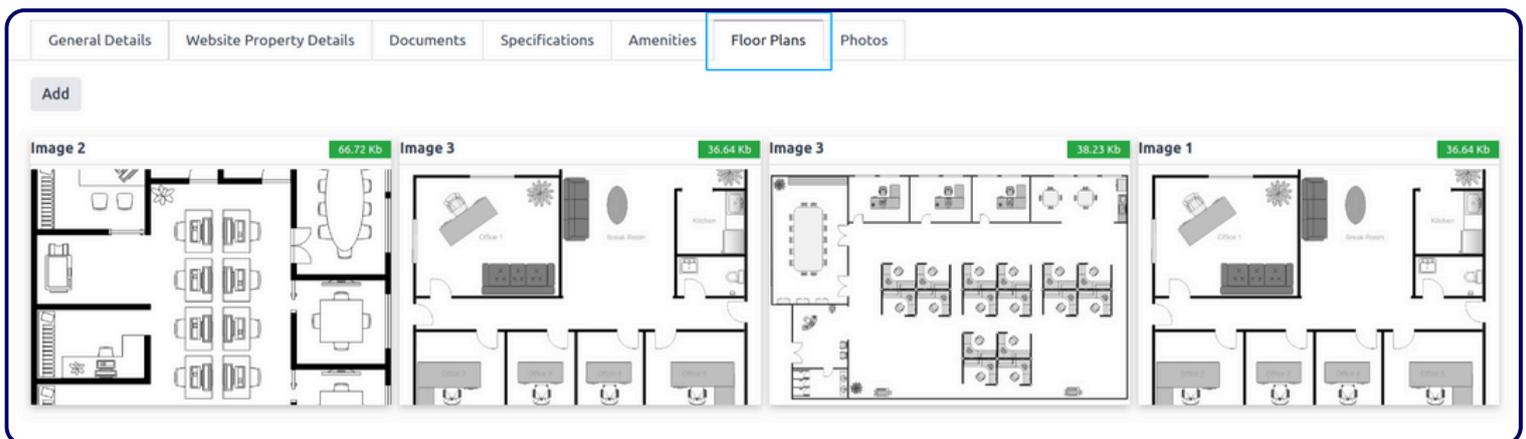
This view provides potential buyers with detailed information about the property's specifications, helping them understand the quality and features of the property.

This is crucial for making informed decisions about whether the property meets their needs and preferences.

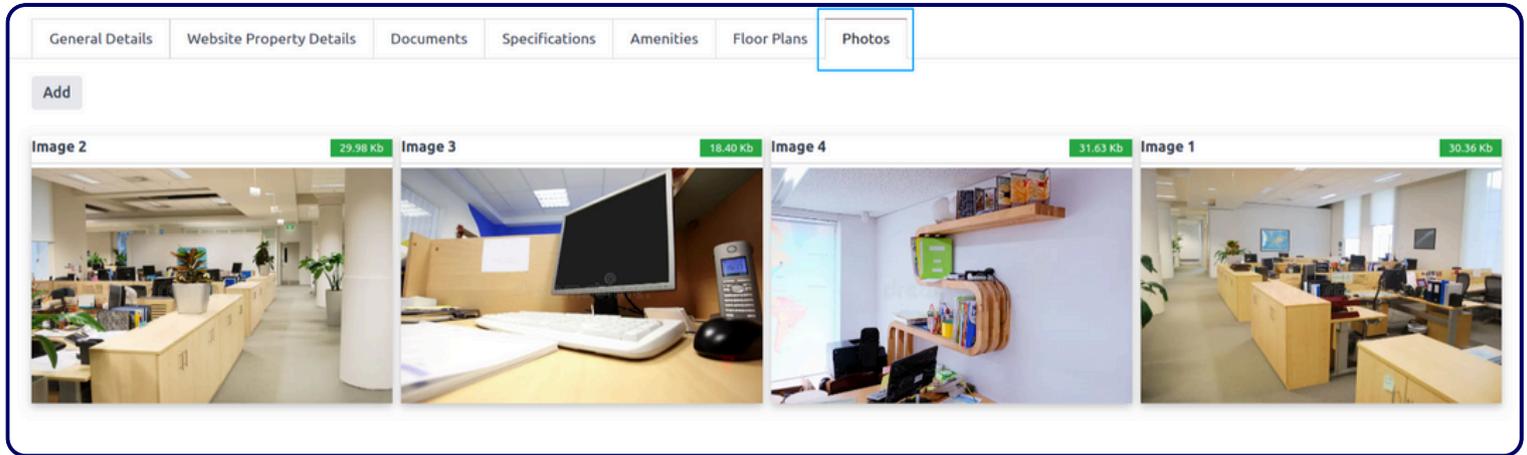


This view provides potential buyers with information about the amenities offered with the property.

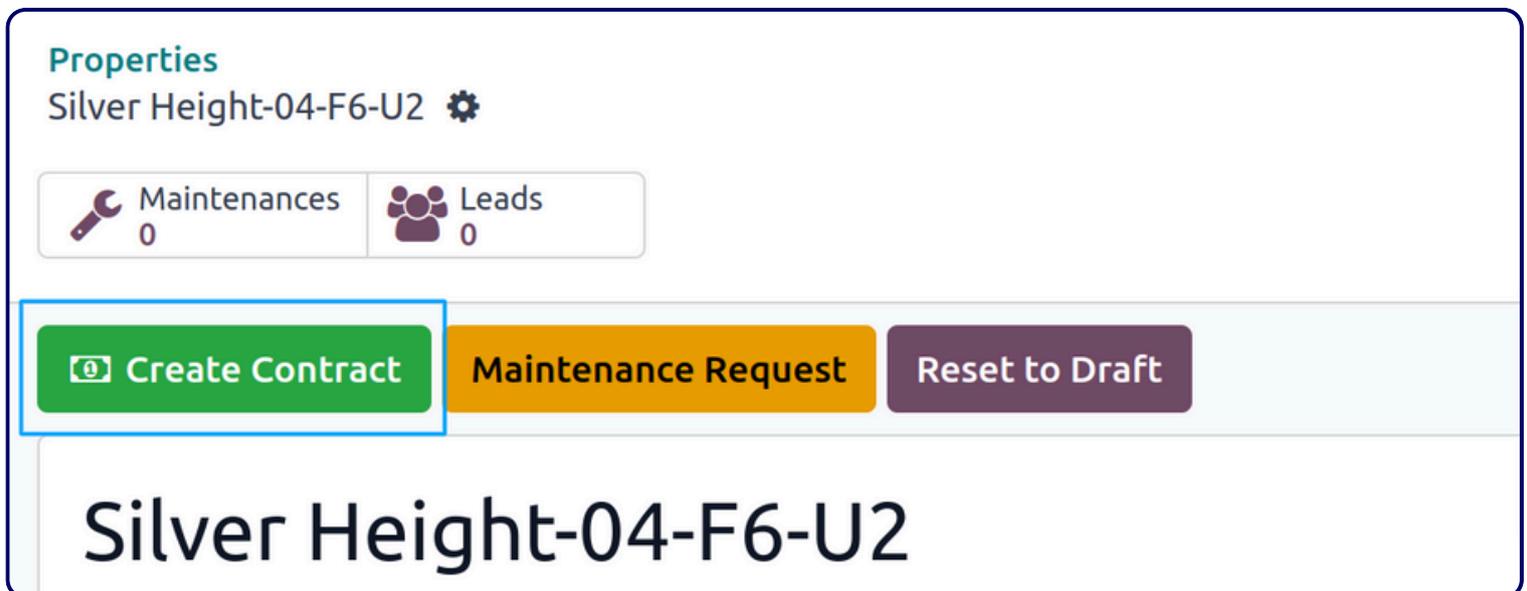
This helps buyers make informed decisions about whether the property meets their needs and preferences.



This view provides potential buyers with a visual representation of the property's layout, helping them understand the spatial arrangement of rooms, the size of each room, and the overall flow of the property.



This view provides potential buyers with a visual representation of the property, helping them understand its layout, design, and overall appearance.



The "Create Contract" button is likely used to initiate the process of creating a legal contract related to the property.

The "Maintenance Request" button is used to create the maintenance request for any particular property.

The screenshot displays a 'Create Contract' wizard interface with the following sections and fields:

- LEAD DETAILS**
  - From Enquiry
- PROPERTY DETAILS**
  - Property: Silver Height-04-F6-U2
  - Rent: 330.00 / Month
- CUSTOMER / TENANT**
  - Customer: Om Prakash
- CONTRACT DETAILS**
  - Payment Term: Monthly
  - Start Date: 12/01/2024
  - Duration: 12 Month
- SECURITY DEPOSIT**
  - Deposit:
  - Security Deposit: 80.00
- BROKER DETAILS**
  - Is Broker?:
  - Broker: Kartik Vyas
  - Commission Type:  Fix  Percentage
  - Commission From:  Customer  Landlord
  - Commission: 124.00
  - Rent Type:  One Month  All Month

At the bottom, there are two buttons: 'Create Contract' (green) and 'Cancel' (red).

This wizard simplifies the process of creating rental contracts by providing a step-by-step interface to input all the necessary information.

This helps to ensure that all relevant details are included in the contract and that the contract is legally sound.

**Create Contract**

**TAXES**

Taxes on Installment ?  Taxes 15% X 15% X

Taxes on Deposit ?

**INSTALLMENT ITEM**

Installment Item Installment Item Broker Item Broker Item

Deposit Item Deposit Item

Agreement Terms Conditions

**TEMPLATE**

Agreement Template Agreement Template 1

**RENT AGREEMENT FORM**

Date: \_\_\_\_\_

Provider:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Client:

Create Contract Cancel

This section of the wizard allows for more detailed customization of the rental contract, including specifying taxes, installment plans, broker fees, and other relevant terms.

This helps ensure that the contract accurately reflects the agreement between the landlord and tenant.

# Rent

## Contracts

### Kanban View :

Contract ID	Name	Address	Amount	Status	Duration
RT/001	Rahul Sharma	Commercial, RK World Tower-01-F1-U1	\$ 250.00	Running	14 Month
RT/002	Namita Seth	Residential, Silver Height-04-F1-U3	\$ 330.00	Running	12 Month
RT/003	Mahi Sharma	Commercial, RK World Tower-01-F4-U4	\$ 250.00	Running	2 Month
RT/004	Kajal Maity	Commercial, RK World Tower-01-F3-U1	\$ 250.00	Draft	12 Month
RT/005	Sneha	Commercial, RK World Tower-01-F6-U4	\$ 250.00	Draft	3 Months
RT/006	Jupical Technologies	Commercial, RK World Tower-01-F5-U2	\$ 250.00	Draft	1 Year
RT/007	Jupical Technologies	Commercial, RK World Tower-01-F8-U5	\$ 250.00	Draft	1 Year
RT/008	Jupical Technologies	Commercial, RK World Tower-01-F1-U5	\$ 250.00	Running	1 Year
RT/009	Mahi Sharma	Commercial, RK World Tower-01-F1-U3	\$ 250.00	Draft	1 Year

This kanban view provides a visual overview of active and draft contracts, allowing users to easily see the status, details, and progress of each contract.

## List View :

Tenancy ...	Property	Property...	Sub Type	Customer	Landlord	Total Area	Rent	Duration	Currency	Responsi...	Activities	Status
<input type="checkbox"/>	RT/001	RK World T...	Commercial	Offices	Rahul Sharma	Ahbay Khu...	0.00	\$ 250.00	14 Month	USD	No records	Running
<input type="checkbox"/>	RT/002	Silver Heig...	Residential	Apartments	Namita Seth	Darshan Pi...	0.00	\$ 330.00	12 Month	USD	No records	Running
<input type="checkbox"/>	RT/003	RK World T...	Commercial	Offices	Mahi Sharma	Ahbay Khu...	0.00	\$ 250.00	2 Month	USD	No records	Running
<input type="checkbox"/>	RT/004	RK World T...	Commercial	Offices	Kajal Maity	Ahbay Khu...	0.00	\$ 250.00	12 Month	USD	No records	Draft
<input type="checkbox"/>	RT/005	RK World T...	Commercial	Offices	Sneha	Ahbay Khu...	0.00	\$ 250.00	3 Months	USD	No records	Draft
<input type="checkbox"/>	RT/006	RK World T...	Commercial	Offices	Jupical Tec...	Ahbay Khu...	0.00	\$ 250.00	1 Year	USD	No records	Draft
<input type="checkbox"/>	RT/007	RK World T...	Commercial	Offices	Jupical Tec...	Ahbay Khu...	0.00	\$ 250.00	1 Year	USD	No records	Draft
<input type="checkbox"/>	RT/008	RK World T...	Commercial	Offices	Jupical Tec...	Ahbay Khu...	0.00	\$ 250.00	1 Year	USD	No records	Running
<input type="checkbox"/>	RT/009	RK World T...	Commercial	Offices	Mahi Sharma	Ahbay Khu...	0.00	\$ 250.00	1 Year	USD	No records	Draft

This list view provides a tabular view of property contracts, allowing users to easily compare, filter, and sort contracts based on various criteria.

## Form View :

Active
Draft Running

### RT/010

**TENANT / CUSTOMER**

Tenant ? Om Prakash

Phone ? +1 786-756-5645

Email ? onprakash@gmail.com

**LANDLORD**

Landlord ? Darshan Pipaliya

Phone ? 8978675645

Email ? darshan5678@gmail.com

---

**PROPERTY DETAILS**

Property ? Silver Height-04-F6-U2

Property Type ? Residential / Apartments

**Address**

Street 1

Street 2

Los Angeles Azuay (EC) 56789

Algeria

This form view provides a detailed overview of a specific property contract, including information about the tenant, landlord, property details, and contract status.

CONTRACT INFORMATION			
Start Date ?	12/01/2024	End Date ?	12/01/2025
Duration ?	12 Month	Rent ?	\$ 330.00 /
Payment Term ?	Monthly	Is Any Deposit ?	<input checked="" type="checkbox"/>
Type ?		Security Deposit ?	\$80.00
Invoice Start From ?	12/01/2024	Last Invoice Payment Date ?	11/30/2025
Total Area		Usable Area	
0.00/		0.00/	
BROKER DETAILS			
Is Any Broker ?	<input checked="" type="checkbox"/>	Commission Type ?	<input checked="" type="radio"/> Fix <input type="radio"/> Percentage
Broker ?	Kartik Vyas	Commission ?	\$124.00
Commission From ?	<input checked="" type="radio"/> Customer <input type="radio"/> Landlord	Payable Commission ?	\$86.00
Brokerage Type ?	<input checked="" type="radio"/> One Month <input type="radio"/> All Month		
MAINTENANCE DETAILS			
Is Maintenance Service ?	<input checked="" type="checkbox"/>	Total Maintenance ?	\$70.00
Maintenance Type ?	Once		
Charges Type ?	Fixed		
INSTALLMENT ITEM			
Installment Item ?	Installment Item	Deposit Item ?	Deposit Item
Broker Item ?	Broker Item	Maintenance Item ?	Lighting
TAXES			
Taxes on Installment ? ?	<input checked="" type="checkbox"/>	Taxes ?	<input type="text" value="15% X"/> <input type="text" value="15% X"/>
Taxes on Deposit ? ?	<input checked="" type="checkbox"/>		
Taxes on Services ? ?	<input type="checkbox"/>		
AGREEMENT		RESPONSIBLE	
Signed Agreement ?	139.44 Kb	Responsible ?	 Jupical Technologies

**Create Maintenance Request**

Type ?  Auto Installment  
 Manual Installment (List out all rent installment)

"Auto Installment" automatically creates a rent installment and invoice each and every month.

"Manual Installment" will create all rent installments based on the contract duration.  
You can also manually create invoices. In case you miss creating an invoice within a specified date in the rent installment, the system will automatically generate an invoice using the scheduler.

**Create Installment** **Cancel**

Once the user selects the desired installment type and provides the necessary information, clicking the "Create Installment" button will initiate the process of creating the rent installment and/or invoice.

Rent Installments					
Invoice Date	Payment	Description	Amount	Invoice	Payment Status
12/01/2024	Rent	Installment of Silver Height-04-F6-U2	\$ 379.50	INV/2024/00021	Paid
12/31/2024	Rent	Installment of Silver Height-04-F6-U2	\$ 379.50	INV/2024/00022	Paid
01/30/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 379.50	INV/2024/00027	Not Paid
03/01/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 379.50	Draft Invoice (* 45)	Not Paid
03/31/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 330.00		
04/30/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 330.00		
05/30/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 330.00		
06/29/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 330.00		
07/29/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 330.00		
08/28/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 330.00		
09/27/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 330.00		
10/27/2025	Rent	Installment of Silver Height-04-F6-U2	\$ 330.00		

This view is used to track and manage rent installments for a specific property. It provides a clear overview of the payment schedule, helps identify overdue payments, and allows for efficient tracking of payment history.

The gear button is used to generate the invoice and the mail button is used to send reminder to the customer manually when the installment due date is passed.

Utility Services			
Service	Type	Cost	
Electric	Recurring	100.00	✕
Water	Recurring	30.00	✕
Cable	Once	42.00	✕
Add a line			

This view likely displays a list of utility services associated with a property, along with their respective costs and types.

Rent Installments

Utility Services

Contract Agreement

Terms & Conditions

Agreement  
Template ?

Agreement Template 1

**RENT AGREEMENT FORM**

**Date:** \_\_\_\_\_

**Provider:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**Client:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**Demo Details:**

Date of Demo: \_\_\_\_\_

Time of Demo: \_\_\_\_\_

Location: \_\_\_\_\_

Duration: \_\_\_\_\_

**Provider Responsibilities:**

**Client Responsibilities:**

**Confidentiality Agreement:**

Both parties agree to keep confidential any proprietary information shared during the demo.

**Governing Law:**

This Agreement shall be governed by the laws of the State of \_\_\_\_\_.

**Acceptance:**

**Provider Signature:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Client Signature:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Rent Installments
Utility Services
Contract Agreement
Terms & Conditions

The Tenant is responsible for utilities and maintenance, and must return the premises in good condition. A security deposit is required. Termination and renewal subject to terms.

This view serves as a centralized location for tenants and landlords to reference the key terms and conditions of the rental agreement.

It ensures transparency and helps avoid misunderstandings between both parties.

## Invoices

### List View :

Properties Dashboard Leads Contacts Projects Properties Configurations
1-22 / 22

New Upload Rent Invoices

<input type="checkbox"/>	Number	Customer	Invoice Date	Due Date	Activities	Tax Excluded	Total	Payment	Status
<input type="checkbox"/>	INV/2024/00022	Om Prakash	11/14/2024	In 47 days	🕒	\$ 330.00	\$ 379.50	Not Paid	Posted
<input type="checkbox"/>	INV/2024/00021	Om Prakash	11/14/2024		🕒	\$ 330.00	\$ 379.50	Paid	Posted
<input type="checkbox"/>	/	Om Prakash	11/14/2024	03/01/2025	🕒	\$ 330.00	\$ 379.50		Draft
<input type="checkbox"/>	/	Om Prakash	11/14/2024	In 77 days	🕒	\$ 330.00	\$ 379.50		Draft
<input type="checkbox"/>	INV/2024/00020	Jupical Technologies	11/13/2024	09/01/2025	🕒	\$ 750.00	\$ 862.50	Not Paid	Posted
<input type="checkbox"/>	INV/2024/00019	Jupical Technologies	11/13/2024	06/01/2025	🕒	\$ 750.00	\$ 862.50	Not Paid	Posted
<input type="checkbox"/>	INV/2024/00018	Jupical Technologies	11/13/2024	03/01/2025	🕒	\$ 750.00	\$ 862.50	Not Paid	Posted
<input type="checkbox"/>	INV/2024/00016	Jupical Technologies	11/13/2024	In 17 days	🕒	\$ 750.00	\$ 862.50	Not Paid	Posted
<input type="checkbox"/>	/	Rahul Sharma	11/13/2024	03/01/2025	🕒	\$ 0.00	\$ 0.00		Draft
<input type="checkbox"/>	INV/2024/00017	Jupical Technologies	11/12/2024	In 48 days	🕒	\$ 750.00	\$ 862.50	Not Paid	Posted
<input type="checkbox"/>	/	Sneha	11/08/2024	In 8 days	🕒	\$ 1.00	\$ 1.15		Draft
<input type="checkbox"/>	INV/2024/00015	Rahul Sharma	10/30/2024	13 days ago	🕒	\$ 1.00	\$ 1.15	Not Paid	Posted

## Kanban View :

Properties		Dashboard	Leads	Contacts	Projects	Properties	Configurations
New	Upload	Rent Invoices	Search...		1-22 / 22		
Om Prakash	\$ 379.50	11/14/2024	Posted	Om Prakash	\$ 379.50	11/14/2024	Posted
Om Prakash	\$ 379.50	11/14/2024	Draft	Jupical Technologies	\$ 862.50	11/13/2024	Posted
Jupical Technologies	\$ 862.50	11/13/2024	Posted	Jupical Technologies	\$ 862.50	11/13/2024	Posted
Jupical Technologies	\$ 862.50	11/12/2024	Posted	Rahul Sharma	\$ 0.00	11/13/2024	Draft
Namita Seth	\$ 379.50	10/30/2024	Posted	Rahul Sharma	\$ 1.15	10/30/2024	Posted
Namita Seth	\$ 379.50	10/30/2024	Posted	Namita Seth	\$ 379.50	10/30/2024	Posted
Namita Seth	\$ 379.50	10/30/2024	Posted	Namita Seth	\$ 379.50	10/30/2024	Posted
Rahul Sharma	\$ 287.50	10/30/2024	Posted	Rahul Sharma	\$ 287.50	10/30/2024	Posted
Rahul Sharma	\$ 287.50	10/30/2024	Posted	Kajal Maity	\$ 1.15	10/30/2024	Draft

This view provides a visual overview of rent invoices, allowing users to easily see the status, amount, and due dates of each invoice.

## Form View :

Send & Print
Preview
Credit Note
Reset to Draft

Draft
Posted

Customer Invoice

# INV/2024/00022

Customer Om Prakash

Invoice Date 11/14/2024

Rent Contract Ref. RT/010

Rent Property Silver Height-04-F6-U2

Payment Reference INV/2024/00022

Due Date 12/31/2024

Invoice Lines

Other Info

Product	Label	Quantity	Price	Taxes	Tax excl.
Installment Item	Installment of Silver Height-04-F6-U2	1.00	330.00	15%	\$ 330.00

Terms and Conditions

Untaxed Amount: **\$ 330.00**  
 Tax 15%: \$ 49.50  
 Total: **\$ 379.50**  
  
Paid on 11/14/2024 \$ 379.50  
 Amount Due: **\$ 0.00**

This view provides clear and detailed information, this invoice helps maintain transparency and accountability between the landlord and tenant.

[www.jupical.io](http://www.jupical.io)

# Sell

## Contracts

### Kanban View :

Contract ID	Customer	Property Details	Price	Status
PS/0001	Om Prakash	Residential, Silver Height-04-F1-U1	\$ 36,000.00	Sold
PS/0002	Rahul Sharma	Residential, Silver Height-04-F3-U1	\$ 36,000.00	Booked
PS/0003	Om Prakash	Residential, Silver Height-04-F5-U3	\$ 30,000.00	Sold
PS/0004	Rahul Sharma	Residential, Silver Height-04-F3-U4	\$ 36,000.00	Sold
PS/0005	Jupical Technologies	Residential, Silver Height-04-F4-U3	\$ 36,000.00	Sold

This view provides a visual overview of property sales contracts, allowing users to easily see the status, details, and financial information for each contract.

### List View :

<input type="checkbox"/>	Sold Seq	Property	Property T...	Price	Customer	Landlord	Total Area	Measure U...	Confirmed...	Status
<input type="checkbox"/>	PS/0001	Silver Height...	Residential	\$ 36,000.00	Om Prakash	Darshan Pip...	0.00		\$ 36,000.00	Sold
<input type="checkbox"/>	PS/0002	Silver Height...	Residential	\$ 36,000.00	Rahul Sharma	Darshan Pip...	0.00		\$ 35,980.00	Booked
<input type="checkbox"/>	PS/0003	Silver Height...	Residential	\$ 30,000.00	Om Prakash	Darshan Pip...	0.00		\$ 30,000.00	Sold
<input type="checkbox"/>	PS/0004	Silver Height...	Residential	\$ 36,000.00	Rahul Sharma	Darshan Pip...	0.00		\$ 36,000.00	Sold
<input type="checkbox"/>	PS/0005	Silver Height...	Residential	\$ 36,000.00	Jupical Tech...	Darshan Pip...	0.00		\$ 36,000.00	Sold

This view provides a tabular view of property sales contracts, allowing users to easily compare, filter, and sort contracts based on various criteria.

## Form View :

Contracts  
PS/0002

Invoices  
0

1 / 1 < >

Confirm Sale
Booked > Sold

### PS/0002

CUSTOMER DETAILS	LANDLORD DETAILS
Customer ? Rahul Sharma	Landlord ? Darshan Pipaliya
Customer Phone ? 9876453423 <span style="font-size: small;">SMS</span>	Phone ? 8978675645 <span style="font-size: small;">SMS</span>
Customer E-mail ? rahul897@gmail.com	Email ? darshan5678@gmail.com

PROPERTY DETAILS	Price ?
Property ? Silver Height-04-F3-U1	\$36,000.00
Property Type ? Residential / Apartments	
<b>Address</b> Street 1 Street 2 Los Angeles Azuay (EC) 56789 Algeria	

This view provides a detailed overview of a specific property sale contract, allowing users to review all the relevant information and take necessary actions.

It is useful for tracking the progress of a sale, managing communication with the buyer and seller, and ensuring a smooth closing process.

SELLING DETAILS			
Create Date ?	10/30/2024	Company ?	My Company
Sold Contract ?	Agreement.pdf	  	
Total Area	300.00 sqft	/	Usable Area 300.00 sqft /
BROKER DETAILS			
Is Any Broker ?	<input checked="" type="checkbox"/>		
Broker ?	Ronak Moksham	Commission ?	\$200.00
Brokerage Type ?	Customer		
Commission Type ?	Fix		
SALE ITEM & TAXES			
Booking Item ?	Booking Item	Taxes ? ?	<input checked="" type="checkbox"/>
Installment Item ?	Installment Item	Taxes ?	15% X
Broker Item ?	Broker Item		
PAYMENT DETAILS			
Payment Term ?		Total Sell Amount ?	\$ 0.00
Customer Ask Price ?	\$36,000.00	Book Price ?	\$15,000.00
Confirmed Sale Price ?	\$35,980.00	Total Payable Amount ?	\$38,900.00

This form is used to capture all the essential details of a property sale, including the property information, buyer and seller details, payment terms, and any applicable taxes and fees.

Confirm Sale

Booked

Property Sold

Payment Term ? Monthly

Duration ? 14 Month

Start From ? 11/01/2024

Final Price ? 36,000.00

Installment Item ? Installment Item

Taxes ? ?

Taxes ? 15% X

Confirm Sale and Create Installment

Discard

PS/00

CUSTOMER D

Customer ?

Customer Ph

Customer E-n

PROPERTY D

Property ? Silver Height-04-F3-U1

Price ? \$36,000.00

This wizard streamlines the process of finalizing a property sale and creating a structured payment plan.

It ensures that all necessary details are captured and that the installment plan is accurate and legally binding.

By using this wizard, real estate professionals can efficiently manage property sales and ensure timely payments.

Invoices		Terms & Conditions				
Title	Description	Date	Amount Taxes	Tax Amount	Invoice	Payment Status
		11/01/2024	2,571.43 15%	0.00	INV/2024/00023	Paid
		12/01/2024	2,571.43 15%	0.00	INV/2024/00024	Paid
		12/31/2024	2,571.43 15%	0.00	INV/2024/00025	Not Paid
		01/30/2025	2,571.43 15%	0.00	Draft Invoice (* 53)	Not Paid
		03/01/2025	2,571.43 15%	0.00		
		03/31/2025	2,571.43 15%	0.00		
		04/30/2025	2,571.43 15%	0.00		
		05/30/2025	2,571.43 15%	0.00		
		06/29/2025	2,571.43 15%	0.00		
		07/29/2025	2,571.43 15%	0.00		
		08/28/2025	2,571.43 15%	0.00		
		09/27/2025	2,571.43 15%	0.00		
		10/27/2025	2,571.43 15%	0.00		

This view is used to track and manage invoices for a specific property or tenant. It provides a clear overview of the payment schedule, helps identify overdue payments, and allows for efficient tracking of payment history.

Invoices		Terms & Conditions	
By placing an order, you agree to these terms, including pricing, payment, delivery, warranties, and return policies. The Seller reserves the right to modify terms and cancel orders as needed.			

This view is used to inform users about the terms and conditions that apply to a particular service or product. It ensures transparency and helps protect the interests of both the provider and the user.

# Invoices

## List View :

Number	Customer	Invoice Date	Due Date	Activities	Tax Excluded	Total	Payment	Status
INV/2024/00025	Rahul Sharma	11/14/2024	In 47 days		\$ 2,571.43	\$ 2,957.14	Not Paid	Posted
INV/2024/00024	Rahul Sharma	11/14/2024			\$ 2,571.43	\$ 2,957.14	Paid	Posted
INV/2024/00023	Rahul Sharma	11/14/2024			\$ 2,571.43	\$ 2,957.14	Paid	Posted
/	Rahul Sharma	11/14/2024	In 77 days		\$ 2,571.43	\$ 2,957.14		Draft
/	Jupical Technologies	11/08/2024	6 days ago		\$ 36,000.00	\$ 41,400.00		Draft
INV/2024/00014	Om Prakash	10/30/2024			\$ 6,000.00	\$ 7,800.00	Paid	Posted
INV/2024/00013	Om Prakash	10/30/2024			\$ 6,000.00	\$ 7,800.00	Paid	Posted
/	Rahul Sharma	10/30/2024	In 76 days		\$ 0.00	\$ 0.00		Draft
/	Rahul Sharma	10/30/2024	In 46 days		\$ 0.00	\$ 0.00		Draft
/	Rahul Sharma	10/30/2024	In 16 days		\$ 0.00	\$ 0.00		Draft

This list view provides a tabular view of invoices, allowing users to easily compare, filter, and sort invoices based on various criteria.

## Kanban View :

Customer	Invoice Date	Status	Customer	Invoice Date	Status	Customer	Invoice Date	Status
Rahul Sharma	11/14/2024	Posted	Rahul Sharma	11/14/2024	Posted	Rahul Sharma	11/14/2024	Posted
Rahul Sharma	11/14/2024	Draft	Jupical Technologies	11/08/2024	Draft	Om Prakash	10/30/2024	Posted
Om Prakash	10/30/2024	Posted	Rahul Sharma	10/30/2024	Draft	Rahul Sharma	10/30/2024	Draft
Rahul Sharma	10/30/2024	Draft	Rahul Sharma	10/30/2024	Draft	Rahul Sharma	10/30/2024	Draft

This view provides a visual overview of invoices, allowing users to easily see the status, amount, and due dates of each invoice.

## Form View :

Send & Print
Preview
Credit Note
Reset to Draft

Draft
Posted

Customer Invoice

# INV/2024/00023

Customer Rahul Sharma

Invoice Date 11/14/2024

Sold Information PS/0002

Sold Property Silver Height-04-F3-U1

Payment Reference INV/2024/00023

Due Date 11/01/2024

Invoice Lines

Other Info

Product	Label	Quantity	Price	Taxes	Tax excl.
Installment Item	Installment Item	1.00	2,571.43	15%	\$ 2,571.43

Terms and Conditions

Untaxed Amount: **\$ 2,571.43**  
 Tax 15%: \$ 385.71  
 Total: **\$ 2,957.14**  
Paid on 11/14/2024 \$ 2,957.14  
 Amount Due: **\$ 0.00**

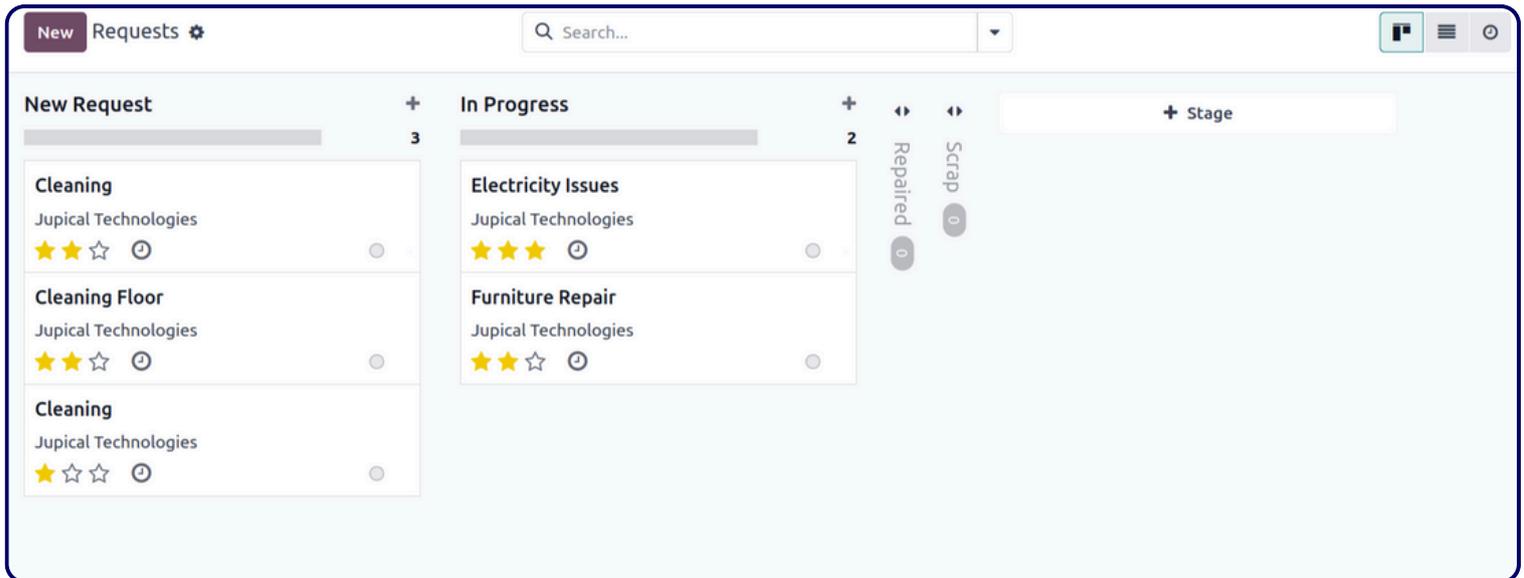
This invoice serves as a formal record of the sale, detailing the payment terms, taxes, and total amount due.

www.jupical.io

# Maintenance

## Request

### Kanban View :



This Kanban board provides a visual overview of maintenance requests, allowing users to easily see the status, priority, and progress of each request.

### List View :

<input type="checkbox"/>	Subjects	Employee	Technician	Category	Stage	Company	
<input type="checkbox"/>	Cleaning	Jupical Technologies	Jupical Technologies	Kitchen	New Request	My Company	
<input type="checkbox"/>	Electricity Issues	Jupical Technologies	Jupical Technologies	Lightning line	In Progress	My Company	
<input type="checkbox"/>	Cleaning Floor	Jupical Technologies	Jupical Technologies	Vacuum Cleaners	New Request	My Company	
<input type="checkbox"/>	Cleaning	Jupical Technologies	Jupical Technologies	Vacuum Cleaners	New Request	My Company	
<input type="checkbox"/>	Furniture Repair	Jupical Technologies	Jupical Technologies	Repairing Items	In Progress	My Company	

## Form View :

The screenshot displays a software interface for creating a new request. The main title is "Request Cleaning". The form is divided into two columns of fields:

Field	Value	Field	Value
Created By	Jupical Technologies	Team	Internal Maintenance
Property	RK World Tower-01-F6-U4	Landlord	Ahbay Khuranna
Invoice	INV/2024/00026	Responsible	Jupical Technologies
Type	Cleaning	Scheduled Date ?	11/09/2024 11:25:00
Equipment	Kitchen	Duration ?	00:00 hours
Category	All	Priority	★★☆
Request Date ?	11/08/2024	Company	My Company
Maintenance Type	<input checked="" type="radio"/> Corrective <input type="radio"/> Preventive		

By providing detailed information about each maintenance request, this view helps property managers efficiently manage and track maintenance activities, ensuring the upkeep of properties and tenant satisfaction.

## Invoices

### List View :

<input type="checkbox"/>	Number	Customer	Invoice Date	Due Date	Activities	Tax Excluded	Total	Payment	Status	
<input type="checkbox"/>	INV/2024/000...	Ahbay Khuranna	11/14/2024	Today	🕒	\$ 1.00	\$ 1.15	Not Paid	Posted	
<input type="checkbox"/>	INV/2024/000...	Darshan Pipaliya	10/30/2024		🕒	\$ 2,000.00	\$ 2,300.00	Paid	Posted	
<input type="checkbox"/>	INV/2024/000...	Ahbay Khuranna	10/30/2024		🕒	\$ 3,400.00	\$ 3,910.00	Paid	Posted	
<input type="checkbox"/>	INV/2024/000...	Darshan Pipaliya	10/30/2024		🕒	\$ 800.00	\$ 920.00	Paid	Posted	
<input type="checkbox"/>	INV/2024/000...	Ahbay Khuranna	10/30/2024	15 days ago	🕒	\$ 500.00	\$ 575.00	Not Paid	Posted	
						\$ 6,701.00	\$ 7,706.15			

This list view provides a tabular view of invoices, allowing users to easily compare, filter, and sort invoices based on various criteria.

### Kanban View :

New		Invoices		Search...	1-5 / 5	<	>	📄
Ahbay Khuranna	🕒 11/14/2024	Darshan Pipaliya	🕒 10/30/2024	Ahbay Khuranna	🕒 10/30/2024			
\$ 1.15	Posted	\$ 2,300.00	Posted	\$ 3,910.00	Posted			
Darshan Pipaliya	🕒 10/30/2024	Ahbay Khuranna	🕒 10/30/2024					
\$ 920.00	Posted	\$ 575.00	Posted					

This view provides a simplified visual overview of invoices, focusing on key information like the customer name, invoice date, and total amount.

## Form View :

Send & Print
Preview
Credit Note
Reset to Draft

Draft
Posted

Customer Invoice

# INV/2024/00004

Customer Darshan Pipaliya

Invoice Date 10/30/2024

Maintenance Ref. Furniture Repair

Payment Reference <sup>?</sup> INV/2024/00004

Due Date 10/30/2024

Invoice Lines

Other Info

Product	Label	Quantity	Price	Taxes	Tax excl.
Chair floor protection	Chair floor protection	1.00	2,000.00	15%	\$ 2,000.00

Terms and Conditions

Untaxed Amount:	<b>\$ 2,000.00</b>
Tax 15%:	\$ 300.00
<b>Total:</b>	<b>\$ 2,300.00</b>
<span style="color: #0070c0;">Paid on 10/30/2024</span>	\$ 2,300.00
Amount Due:	<b>\$ 0.00</b>

This invoice serves as a formal record of the maintenance service, detailing the charges, taxes, and payment terms.

[www.jupical.io](http://www.jupical.io)

# Connect with us

+91 7405449936

[www.jupical.io](http://www.jupical.io)

[@jupicaltech](#)

[Jupical Technologies](#)

[@Jupical](#)

[hello@jupical.com](mailto:hello@jupical.com)

## Global Presence :



## Certification

